

UW-Whitewater Intramural Sports

Training Clinic Meetings – Spring 2024

For Officials and Scorekeepers

Each semester, Intramural Sports employs students as Officials (i.e. Referees) and Scorekeepers to facilitate our contests. Interested individuals apply and interview for positions and if appointed/hired, attend training meetings prior to each activity they work. Attending training meetings/clinics is required, as it helps our staff prepare for the season(s) ahead. For more information on the hiring process, see our “How it Works” document online or simply complete an application. Other questions or concerns may be addressed to imsports@uww.edu.

Apply, come to meetings and express interest early – spots fill fast!

Returning Official/Scorekeeper:

Someone who has worked with our staff within the last twelve calendar months. Returners are given roster precedence for employment and do not need to attend a new officials meeting/apply for a position; simply attend training clinics.

New Official/Scorekeeper:

Someone who has not worked with our staff before, OR has not worked with us within the last twelve calendar months. Must submit an application and interview for a position, even scorekeepers, prior to attending training clinics.

Introduction Meetings:

Introduction to the positions and a chance for us to meet you/you to meet us! We will review the position descriptions, expectations, employment paperwork and upcoming/available opportunities for employment. Only need to attend one (1) of the following meetings listed. These meetings are not intended for returning staff or anyone who has already applied/interviewed for a spot.

Spring 2024 Introduction Meetings:

No group introductory meetings intend to be offered/held for Spring 2024. Instead, any applications or employment inquiries that are submitted will be addressed on an individual basis at a time that works for Intramural Sports and administrative staff.

Again, prospective staff members only need to attend one of these meetings. Options are available because we are possibly always looking to hire, depending on returning staff members and the number of registered teams.

Attendance/interest early in the semester generally makes a prospective/new staff member eligible for employment for the entire semester. Attendance later in the semester means we can hire you starting the second quarter of the semester. We do look for individuals who are looking to work multiple activities throughout the academic year because a single activity season may only last 5-7 weeks.

Employment paperwork can be submitted any time by contact Matt Schneider at SchneideMD30@uww.edu. A paperwork review meeting must be scheduled with Matt if paperwork is not filled out and turned in during a new officials meeting. Paperwork is only required to be submitted once.

When attending a new officials meeting or meeting with Matt, it is recommended you bring your employment documents (i.e. I-9 documents).

If you plan on working with Intramural Sports, bring these items with you to campus. What are acceptable I-9 documents I should bring? [Learn about that here.](#)

Continue to the next page for activity-specific meetings & training clinics.

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Activity-Specific Training Clinics and Meetings

Once appointed to an activity's roster of staff, all staff members, including returning staff, **MUST ATTEND ALL OF THE LISTED MEETINGS** (unless noted otherwise). If you cannot attend a meeting, contact us **BEFORE** the meeting so you may be excused. Some activities have more meetings than others due to the material needing to be covered. On average, meetings may last anywhere from one hour to two hours. Plan for meetings to be a little longer.

Any staff members who do not attend applicable meetings are subject to not being offered a position within the activity. in-question. Attending training clinics in their entirety **MUST** be made a priority.

Quarter 3 Activities (first 8 weeks)

Basketball

Hiring Officials and Scorekeepers

Monday, January 29
7:00 to 9:00 pm
Williams Center 183 BC
Meeting for New Officials Only

Wednesday, January 31
6:00 to 7:00 pm
Williams Center 183 A
Meeting for Scorekeepers Only

Wednesday, January 31
8:00 to 9:30 pm
Williams Center 183 BC
Meeting for All Officials Only

Thursday, February 1
7:00 to 9:00 pm
Fieldhouse, Courts 3 and 4
For Officials and Scorekeepers
** Scrimmage Night

Futsal

Hiring Officials Only

Tuesday, January 30 (option 1)
6:00 to 7:00 pm
Williams Center 185

Thursday, February 1 (option 2)
7:00 to 8:00 pm
Williams Center 183 BC

** Officials only need to attend one of these
Training meetings for this activity

Floor Hockey

Hiring Officials Only

Monday, February 5
7:00 to 8:00 pm
Williams Center 183 BC
This is the only meeting for this activity

Volleyball

Hiring Officials Only

Tuesday, January 30 (option 1)
7:00 to 8:30 pm
Williams Center 185
This is intended for New Officials only

Wednesday, January 31 (option 2)
7:00 to 8:00 pm
Williams Center 183 BC

** Officials only need to attend one of these
Training meetings for this activity

Mandatory Playoff Prep Meeting – fall all activities

All staff are asked to attend the playoff preparation meeting:

Monday, March 11 6:00 to 7:00 pm Williams Center 183 A

Continue to the next page for activity-specific meetings & training clinics for the next quarter.

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Quarter 4 Activities (second 8 weeks)

3v3 Basketball

Hiring Scorekeepers Only

Tuesday, March 19 (option 1)
6:00 to 7:00 pm
Williams Center 183 A

Monday, April 1 (option 2)
5:30 to 6:30 pm
Williams Center 183 A

Outdoor Soccer

Hiring Officials Only

Monday, March 18
6:00 to 7:00 pm
Williams Center 183 A

Indoor Flag Football

Hiring Officials Only

Monday, April 1
5:30 to 6:30 pm
Williams Center 184 (room subject to change)
This is the only meeting for this activity

Softball (slowpitch)

Hiring Umpires and Scorekeepers

Monday, March 18 (option 2)
7:00 to 8:30 pm
Williams Center 183 A
This meeting is for both Umpires and Scorekeepers

Tuesday, March 19 (option 2)
7:00 to 8:30 pm
Williams Center 183 A
This meeting is for both Umpires and Scorekeepers

Cannot attend a Soccer or Softball meeting? Attend the make-up session or come for a refresher:

Monday, April 1
7:00 to 9:00 pm
Williams Center 183 A

**** This is for Outdoor Soccer and Softball only. Unless noted otherwise, other activities do not intend to have a make-up meeting**

Please consider joining the Officials Association (FREE). We have more meetings, education sessions, discussions, etc. and also share community officiating/scorekeeping opportunities. Meeting dates are listed on the IM Sports officiating website. Contact us with any questions or concerns related to any officiating/scorekeeping operations