Agenda and Evaluation Report for
Minutes of Audit & Review Progress Report Follow-Up Meeting
University of Wisconsin-Whitewater
Professional Studies MSE, 2022-2023

Date: 4/18/2023
Time: 11-12 pm
Place: Winther 1013

Attendees:

1) Call to order 11:10

2) Introductions

3) Review of the A&R Response and Conclusion:
Review Team chair, Pavan Chennamaneni, emphasized the importance of the first recommended action related to meeting with an external advisory board to strategize about the future of the program. This led to a more in-depth conversation about reasonable next steps to figure out the future of the program.

When reviewing the timeline for program review, the next full Self Study is due fall 2023, and the chair feels strongly that the program needs to postpone the report for at least one year considering the turn over in coordinators.

Katy Casey noted that program has been struggling with the same issues for a number of years. In the past 5-years, there has been 4 coordinators and the lack of core program leadership is creating barriers to moving forward with planning. The review team questioned why all three disparate programs operate under one umbrella?

4) Program responses and comments:
Current coordinator is leaving and a new one has yet to be appointed. The chair of the curriculum and instruction department is familiar with the program, but has not been actively involved in its planning and coordination.

There has been a struggle to identify the internal stakeholders to support the program, which impacts continuity of program planning.

5) **Recommended Actions**:

The program should address the same recommended actions provided in the last full self-study (completed in 2020)

Schedule a meeting with program stakeholders by the end of May 2023 to discuss issues presented in this report and next steps. Specifically, identify a program coordinator or program support structure to help with evaluation, reporting, and curricular decisions. Determine the best course of action in terms of three seemingly disparate programs operating under one graduate program.

Meeting attendees should include:
Dean COEPS: Lana Collet Klingenberg
Dean of Graduate Studies: Matt Vick
Reading faculty: May Vang
Library Coordinator: Sarah Beth Nelson
Chair of Curriculum and Instruction: Lucy Heimer
Department Chair of Educational Foundation: Jenni Petersen
MSE PS Council Members: Liesl Gapinski, Dwight Watson
Audit and Review representative

*and anyone else appropriate

Please email Katy Casey (caseyk@uww.edu) when the meeting is scheduled. Once the meeting is scheduled, the Graduate A&R Committee will be asked to consider a 1-year delay to submitting the self-study, currently due in 2023.

Meeting held 5/9/23. Proposed MSE PS, as was designed, has run its course, and the group is suggesting three programs separate from one another.
- MSE Teaching and Learning (cohorts)
- MSE Dyslexia and Reading
- MSE Library Media

The group plans to take a year to review work that needs to be completed to create these three graduate tracks. OAA director will follow up with COEPS leadership on timelines.

6) Meeting adjourned at approximately 11:50 am

Review team report is attached below, including Recommended Actions and instructions for Progress Reports (if required).

University of Wisconsin-Whitewater
Review of Audit & Review <u>Progress Report</u>
Undergraduate Programs, 2022-23
Majors/Minors and Standalone Minors

Program Name: **Professional Studies MSE**
Date of Review Team Meeting: 3/2/23
Date of Follow-Up Meeting: 4/18/2023 Time: 11:00-12:00   Location: WH 1013

Evaluations submitted by: Matt Vick, Tia Schultz, Pavan Chennamaneni, Katy Casey
Review meeting attended by: Matt Vick, Tia Schultz, Pavan Chennamaneni, Rhea Vichot

Recommendation #1

Formalize an external advisory board of stakeholders in the field and leverage this body for making program change decisions.

Recommendation #1 Overall Evaluation (please select your choice).

Good Progress	1
Making Progress	3
Little/No Progress	0

Comments related to recommendation #1

In Spring of 2022, an external body of stakeholders (regional K12 Principals) was surveyed.
The program utilizes a council to help manage the program. The MSPS Council seems like an appropriate group to lead the program and make appropriate curricular and programmatic decisions. The group sent a survey to external stakeholders and received feedback on future directions.
The program needs a standing advisory board and not just a convenience sample from surveys from another office.
The program has attempted to contact external stakeholders and has generated some insights. However, a formal advisory board that meets at least once a year (in-person or virtual) is needed. Gathering information via a survey is helpful, but a synchronous two-way discussion is needed to identify strategies to improve the program effectively.

Recommendation #2

Develop the program vision or plan for the next 5 years

Recommendation #2 Overall Evaluation (please select your choice).

Good Progress	1
Making Progress	2
Little/No Progress	1

Comments related to recommendation #2

It is clear where the program will be placing its resources.

The program provides a view on what emphases they will support. However, a clear vision and mission of the program is also needed.

I feel this is an area in need of further development. The program does not seem to have a cohesive vision, but is rather serving as 3 separate programs (school library, reading, and C&I general).

Recommendation #3

Review the program learning outcomes to ensure they are aligned with current offerings. In addition, create a plan to evaluate the learning outcomes and share data on at least two outcomes in the next reporting cycle.

Recommendation #3 Overall Evaluation (please select your choice).

Good Progress	1
Making Progress	2
Little/No Progress	1

Comments related to recommendation #3

The reported noted a need for Voice, Research, and Practice to be implemented in Reading emphasis, but did not provide specifics.

A plan for collecting data is in place, but not a plan for analysis and data-based decisions.

There has not been much progress made on this recommendation. It is not clear if/how the SLOs are measured, as what was provided is not measurable and does not provide the program with meaningful information. In the previous self-study the 3 SLOs included an additional 6-8 subskills mapped to courses, for a total of 20 skills-based competencies addressed in the 4 common courses, including advisor meetings. Is this the current practice?
How do the rubrics you identify relate to specific SLO's?

Recommendation #4

Determine efficient course schedules for the emphasis areas by focusing on a core set of electives that do not spread interest/enrollment too widely and lead to unsustainable enrollment in courses.

Recommendation #4 Overall Evaluation (please select your choice).

Good Progress	2
Making Progress	1
Little/No Progress	1

Comments related to recommendation #4

Options were presented

There is not a core set of courses, but one course students all take. As stated earlier, the program would benefit from a cohesive vision. The current structure does not feel like one program, but rather three separate programs.

Recommendations for next review. Additional progress reports required?

Yes, Please List Due Dates (e.g. in 1 year, 2 years)?	0
No	4

Next report should specifically address the following:

Finalized schedule of courses and assessment plan for all emphasis areas.

I don't think there needs to be another progress report. However, it is not clear what makes this a program of study and not simply post-bac licensure opportunities. Are there the resources and will to create a cohesive program, or should the program simply focus on one area (such as the C&I cohorts) and embedded post-baccalaureate options into existing programs or departments?