

UW-Whitewater Club Sports

Inventory Rental Tracking

UNIFORM RENTALS

Use this form if your club checks out uniform sets to its members. This can be for uniforms purchased with SUFAC or SFO funds. If a member checks out multiple uniforms, one set should be completed for EACH uniform (i.e. 3 uniform sets = three different tracking sets)
 This form is intended to assist with club record keeping throughout an academic year. Clubs can modify their tracking however they see fit.
 All items checked out to an individual should be catalogged in some way, shape or form. Official Club Sports inventory sheets must be filed.
 All items purchased with allocated funds from SUFAC are property of the club and UW-Whitewater and MUST be returned.
 Club members who do not return items purchased with SUFAC funds are subject to penalties assessed at the discretion of administrative staff under the guidelines of the Student Org Code of Conduct and SUFAC

Club Name: _____

Club Tracking Form Number _____ OF _____
 use as many forms as necessary to track all rentals

Name of Officer Tracking Rentals/Inventory _____

| Item Description - be specific; if item does not apply, write "N/A" | | Item Size | Item Color | Item Number | Checked Out To | Date Checked Out | Date Returned | Replacement Cost |
|---|---------|-----------|------------|-------------|----------------|------------------|---------------|------------------|
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |

UW-Whitewater Club Sports

Inventory Rental Tracking

UNIFORM RENTALS

Use this form if your club checks out uniform sets to its members. This can be for uniforms purchased with SUFAC or SFO funds. If a member checks out multiple uniforms, one set should be completed for EACH uniform (i.e. 3 uniform sets = three different tracking sets)
 This form is intended to assist with club record keeping throughout an academic year. Clubs can modify their tracking however they see fit.
 All items checked out to an individual should be catalogged in some way, shape or form. Official Club Sports inventory sheets must be filed.
 All items purchased with allocated funds from SUFAC are property of the club and UW-Whitewater and MUST be returned.
 Club members who do not return items purchased with SUFAC funds are subject to penalties assessed at the discretion of administrative staff under the guidelines of the Student Org Code of Conduct and SUFAC

Club Name: _____

Club Tracking Form Number _____ OF _____
 use as many forms as necessary to track all rentals

Name of Officer Tracking Rentals/Inventory _____

| Item Description - be specific; if item does not apply, write "N/A" | | Item Size | Item Color | Item Number | Checked Out To | Date Checked Out | Date Returned | Replacement Cost |
|---|---------|-----------|------------|-------------|----------------|------------------|---------------|------------------|
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |
| UNIFORM SET | Top | | | | | | | |
| | Bottom | | | | | | | |
| | Warm-Up | | | | | | | |
| | Other | | | | | | | |