

Audit and Review and COVID-19

Normally in the course of the audit and review cycle, a review team is assigned (comprised of A&R committee members) to review a program's self-study or progress report and suggest a recommended result (e.g. continuation without qualification; continuation with minor concerns). This review team can also recommend a progress report before the next full self-study.

After the review team meets, a second meeting takes place (F2F for self-studies; Follow-up for progress reports) in which members of the program have a chance to sit with the review team, the self-study or progress report coordinator, the Dean of the college, and in the case of F2F meetings, representatives from the Provost's office. Based on the minutes of this second meeting, the recommended result for the program is finalized, and any progress reports required are agreed on.

Due to the circumstances surrounding COVID-19, some programs in the 2019-20 A&R cycle who had their F2F/Follow-Up meetings scheduled for late spring 2020 had those meetings canceled. After discussion between the Provost's office and the Office of Academic Assessment, it was decided that:

- If a program had a recommended result from the review team meeting of "continuation without qualification" or "continuation with minor concerns," there would be no follow-up or F2F meeting held. Instead, the program would receive a finalized draft of the review team meeting minutes and would offer any questions or concerns. **This finalized draft is used as the final program report.**
- If a program had a recommended result from the review team meeting of "continuation with major concerns" or if the review team members felt an F2F or follow-up meeting was necessary to decide on the recommended result, a follow-up or F2F meeting would be scheduled for Fall 2020.