

**University of Wisconsin-Whitewater
Committee Form: Review of Audit & Review Self-Studies
Undergraduate Programs, 2018-2019
Majors/Minors and Standalone Minors**

Date of Evaluation _____ Short Self Study (SS*) _____

Program _____ Major/s _____ Minor/s _____

Reviewers: When you insert comments in the “comments” areas below, please include a number at the front of each comment to indicate the question or item to which your comment relates.

I. Program Purpose & Overview

A. Centrality

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. The program contributes to the fulfillment of UW-Whitewater’s core values, Mission, and Strategic Plan.				
2. The program supports general education, proficiency, and/or other programs at UW-W.				
3. The program has achieved or is appropriately working toward achievement of at least two goals of Inclusive Excellence.				
4. The program has been responsive to actions recommended from the previous Audit and Review Report; Progress Reports have been submitted, if relevant.				

Comments:

B. Program Mission, Goals, & Accomplishments

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. The program’s mission statement reflects the nature and scope of the program.				
2. Goals and objectives were identified and undertaken to improve or advance the program.				
3. The program has a process for setting and assessing goals, and/making decisions about changes to the program goals.				
4. The program is considering potential revisions to mission, goals, or objectives; the program has a “vision” for where it wants to be in the future and how to get there.				

5. The program earned recognition or awards for faculty/staff, students, or as a program.				
6. The program has achieved or maintained program-level accreditation or has considered seeking it, where appropriate.				

Comments:

II. Assessment: Curriculum & the Assessment of Students' Learning

A. Curriculum

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. The program has a clearly articulated, efficient, and purposeful curriculum, including options or emphases within the program (if applicable).				
2. If program offers dual-listed courses, the expectations of graduate students differ from undergraduate students; otherwise NA.				
3. Appropriate assessment data were used in making curricular revisions.				
4. The program provides opportunities for students to learn in ways that extend beyond the classroom, and discussed the extent to which students are involved in these activities and opportunities.				
5. Online courses are evaluated in ways that ensure effective delivery, continuous improvement, and student learning (if applicable).				

Comments:

B. Assessment of Student Learning

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. The program has clearly articulated learning outcomes for students, courses are “mapped” to these learning outcomes, and some outcomes received specific attention during the review period.				
2. Student learning outcomes are aligned with the LEAP Essential Learning Outcomes in a way that is reasonable and meaningful.				
3. The program has an appropriate assessment plan for measuring students’ progress in attaining the outcomes.				

4. The program collected a variety of appropriate assessment data allowing judgments about the extent to which students are achieving learning outcomes.				
5. Program faculty consider assessment data in making changes to the curriculum, students' learning outcomes, and/or other aspects of the program.				
6. Results of assessment efforts have been shared with appropriate internal and external constituencies.				

Comments:

III. Student Recruitment, Enrollment, Retention, and Graduation

A. Trend Data

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1-2. Five-year enrollment and graduation trends reflect program vitality and sustainability.				
3. [Majors Only] Credits-to-degree show that students can complete the degree in four years, or reasonably efficiently.				
4-5. [Majors Only] Program has strategies to recruit and retain diverse students. Composition of students approximates or exceeds the diversity of students at the University.				
6. Students can enroll in appropriate courses and proceed without delaying graduation.				
7. Claim that the program is oversubscribed, undersubscribed, or at optimum level is justified or supported by examples or data.				

Comments:

B. Demand for Graduates

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. [Majors Only] Placement information indicates that program graduates find employment or continue their education.				
2. Data suggests that employment opportunities for graduates of this program will remain strong.				
3. The program systematically tracks graduates of the program.				

Comments:

C. Comparative Advantage(s)

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. The program has unique features that distinguish it from competing programs—giving it a competitive edge.				

Comments:

IV. Resource Availability & Development

A. Faculty Characteristics

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. Information is provided about the composition of the department faculty & instructional academic staff (e.g., gender, ethnicity, expertise, academic rank, etc.).				
2-3. The program has identified staffing changes and anticipated areas of potential future need.				

Comments:

B. Teaching & Learning Enhancement

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. Faculty & instructional academic staff are engaged in activities to enhance teaching and advising.				

Comments:

C. Research & other Scholarly/Creative Activities

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. Faculty (and staff, if relevant) are active in research and/or scholarly or creative activities.				

Comments:

D. External Funding

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. Faculty and staff (if relevant) pursue funding through grants, contract, and/or gifts.				

Comments:

E. Professional & Public Service

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. Faculty (and staff, if relevant) are active in professional and public service, beyond the department.				

Comments:

F. Resources for Students in the Program

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. The program has adequate personnel, student help, and service and supplies to serve its undergraduate students.				

Comments:

G. Facilities, Equipment, & Library Holdings

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. The program has adequate facilities, equipment, technological, and library resources to effectively serve its students.				

Comments:

V. Conclusions and Recommendations from the Department or Program

Criterion	Patterns of Evidence			
	N/A	No/Limited Evidence	Some/Partial Evidence	Sufficient Evidence
1. Program strengths are discussed.				
2. Areas of improvement and continued progress are discussed.				

3. Recommendations and resources are discussed.				
4. Other comments by program (not rated)		----	----	----

Comments:

Strengths of the Program:

Areas for work or improvement:

Other comments/questions:

Recommended Actions (please be specific):

- 1.
- 2.
- 3.

Recommended Result:

- _____ Continuation without qualification. *Next self-study will be a shortened one focusing on the Recommended Actions from the current report.*
- _____ Continuation with minor concerns. *Progress report may be required, at the discretion of the Audit & Review Committee.*
- _____ Continuation with major concerns in one or more of the four areas. Submit progress report/s addressing the concerns as directed by the Audit & Review Committee. Progress reports must be submitted to the College Dean, Associate Vice Chancellor for Academic Affairs, and the Audit & Review Committee.
- _____ Withhold recommendation for continuation, place on probation, and require another complete Audit & Review self-study within 1-3 years, at the Committee’s discretion.
- _____ Withhold recommendation for continuation, place on probation, recommend placing in receivership within the college, and require another complete Audit & Review self-study within 1-3 years at the Committee’s discretion.
- _____ Non-continuation of the program.
- _____ Insufficient information in the self-study to make a determination; revise self-study & resubmit.