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News & Notes for July 2024



**From Our CHRO**

Greetings Fellow Warhawks!

I hope you all are finding time to enjoy summer!

[Subscribe](#) to our email list.

I want to extend a warm welcome to Rebecca Busch, our new HR Coordinator who joins our office July 15, 2025. If you are in Hyer Hall, please stop in and say hi and introduce yourself!

**Warhawks in motion** is in full swing! If you are participating, don't forget to log your steps and turn them in to your team lead! The competition is on! Keep moving Warhawks!!

Thank you to everyone who participated in our first annual **Professional and Personal Enrichment Days!** It was a great success and we are already making plans for next year's event. Stay tuned!

As we mentioned in the June newsletter, the new **Paid Parental Leave policy** has gone into effective July 1, 2024. You can find more information below.

We are working diligently on the new **Workday (ATP) implementation project**. We will be reaching out to key users across campus to attend learning sessions in the coming weeks to be subject matter experts in their units. We will also begin our planning for the implementation process this month and the need to ensure we have recruitments and hires are wrapped up in May of 2025 so we are ready for a "blackout" period prior to go-live July 1, 2025. Watch for information and meetings so that you can stay informed. To catch up on what is happening with the Workday Project see the link below in the Training and Professional Development section.

The City of Whitewater, Economic Development, invites you to their **Food Truck Festival** on September 14th. See more information below and mark your calendars!

I hope you have a great rest of your summer, and thank you for taking the time to read our newsletter.

Connie Putland  
CHRO

*“Attention is your scarcest resource, which means it’s the greatest gift you can give” – Zach Mercurio @zachmercurio*

## Benefits

### **New Paid Parental Leave Effective July 1, 2024**

The Universities of Wisconsin has implemented a new Paid Parental Leave (PPL) policy that provides eligible employees with up to 6 weeks (240 hours) of paid time off within a 12-month period (pro-rated if part-time) following a qualifying birth or adoptive event to allow time to bond with their new child, adjust to their new family situation and balance personal obligations that result from a birth or adoptive event. Complete details including how to apply can be found [HERE](#).

**TIAA** on campus – Tuesday July 23, 2024 9am – 4pm UC 268

No matter where you are in life – just getting started in your career or planning for retirement – a session with TIAA representative Jeff Begovatz can help you create a plan for your goals.

Register

### **ETF**

Wisconsin Retirement System Group Retirement Appointments –  
August 8, 2024, 9am-11:30am & 1:30pm-4:00pm

Click here for complete details and to register

## ETF Learning Opportunity/Update - July Webinars 2024

Exercise As You Age Workshop-  
Presented by Acentra



**Exercise As You Age Workshop – Webinar by  
Acentra the Employee Assistance Plan**

**Wednesday, July 16th at 12:30pm**

As the body gets older, understanding the changes in the mechanics of the body is important to determine what kinds of exercise is optimal for overall health. In this seminar, we will journey through some common methods for injury and illness prevention and treatment, through fitness and wellness. Participants will leave with the knowledge to plan a workout regimen that is adaptable to their own levels of physical fitness.

Register

In case you missed the June Acentra workshop “**Eating Right for Life**” you can watch the recording [HERE](#)

## Wellness



# Warhawks in Motion



**UW-Whitewater Employee  
Fitness Challenge  
June 18 - August 13**



Make sure you are logging your steps and turning in your weekly totals to your team lead! See the [Worksite Wellness Website](#) for details.

Warhawk Alley is offering Free Time Friday which is free bowling for faculty and staff on Fridays from 10am-4pm all summer long (excluding July 26 and August 2)! This is a great way to get some extra steps in! For more information visit [https://www.uww.edu/uc/events\\_entertainment/warhawk-alley](https://www.uww.edu/uc/events_entertainment/warhawk-alley)



***U Matter***  
***WINGO 2024***

U Matter WINGO wrapped up on June 28th, thank you to all who participated!!!

# U Matter Updates

## Third Stop of the U Matter Wagon!

On Thursday June 6th, FP&M presented ITS with the U Matter Wagon!

### FP&M noted:

ITS is a key partner with just about every department on campus to ensure technology is utilized efficiently to provide a productive work and learning environment. There is a symbolic relationship between FP&M and ITS. ITS's technology requires electrical power and resides in campus facilities that FP&M maintains and renovates. FP&M's computerized tools and tracking systems require ITS's assistance/coordination in order to function. The recent ITS organizational changes have knocked down procedural barriers that dramatically improved FP&M's ability and ease in coordination when it comes to planning joint project work that involved technology. The IT Service department is very easy and enjoyable to work with!

**Thank you ITS for all of your efforts on campus, U Matter and we appreciate you!**



## Training & Professional Development

## **ATP:**

For more information on ATP/Workday, please see this “What’s Changing with Workday” site to see all the updates!

## **"What's Changing with Workday"**

### **Training and Development**

Thank you to all those that joined us for the Professional and Personal Enrichment Days! Over 100 people registered between the 2 day event. And a special thank you to the Chancellor to kick off the event, and to all the presenters that shared their Subject Matter Expertise with the campus!

See some of the responses from the survey:

“I want to thank everyone who was involved for a fantastic event... It was so nice to see such a big turn-out and network with so many people I had never met. I loved the small group participation also. It is so beneficial to hear so many opinions and situations. Bravo! and thanks again!”

“This was such a wonderful event...! Thank you very much for hosting this opportunity. Looking forward to attending another event similar to this in the future!”



## Upcoming Events:

[Sign up](#) for the Student Supervisor Training on July 31 from 9 a.m. - noon

[Sign up](#) for the TAM Recruitment Training on August 6 from 10 - 11 a.m.

Monthly New Hire Campus Orientation will be July 15 for 1 hour (if you are a new hire and haven't received an email, please email [elmoreg@uww.edu](mailto:elmoreg@uww.edu))



Save the Date: Campus Resource Fair to be held August 21 from 9am-noon, all employees are invited!

Semi-annual [New Hire Campus Orientation](#) will be August 26, 2024

## Talent Acquisition

### Academic Contract Dates for 2024-2025

Fall: 8/26/2024-1/8/2025

Spring: 1/9/2025-5/23/2025

### Summer Session/Service Dates

Summer Session Courses -- 5/20/2024 to 8/10/2024

Summer Services -- 5/18/2024 to 8/25/2024

Please refer to the [Summer Change of Status \(COS\) Information announcement](#)

## Payroll

### Payplan Update

Many of the payplan letters have been issues to University Staff, Academic Staff, and Limited employees who work all year long. Please note that employees on a nine month contract (Faculty and Academic Staff), letters will be generated at a later date in July. If you have questions, please reach out to [marshals@uww.edu](mailto:marshals@uww.edu) .

### Banked Leave

Banked Leave - Faculty, Academic Staff and Limited Appointees (FA/AS/LI) with a 12-month appointment are eligible to bank vacation into a Banked Leave Account after they have completed 10 fiscal years of employment. The option to bank is offered

immediately following the fiscal year in which an employee is eligible. The Banked Leave Account may also be referred to as ALRA or Paid Leave Bank. Effective July 1- August 30 employees will be able to view their eligibility in their portal's absence balances screen. For additional details contact [serviceoperations@uwss.wisconsin.edu](mailto:serviceoperations@uwss.wisconsin.edu)

### **Electronic Document Access**

Access to electronic documents on the MyUW portal ends, if you terminate employment. Please remember to print any needed documents prior to departure, or contact Service Operations at the email below. You will be notified when tax forms are available in the Portal. Please watch for these in your email and or in the news section of the Portal. If you have additional questions or needs, please reach out to [serviceoperations@uwss.wisconsin.edu](mailto:serviceoperations@uwss.wisconsin.edu).

### **Direct Deposit and W4 Online Forms**

Reminder - Direct Deposit and W4 forms must be completed Online, through MyUW portal, for all student employees and staff. Direct Deposit Hard Copies will no longer be accepted and must be completed on line. Please reach out [hr@uww.edu](mailto:hr@uww.edu) with any questions or concerns.

### **Summer Session/Summer Service Payroll Calendars**

Access the following PDFs to view and print the pay calendars for 2024 Summer Session/Service:

[Summer Session 2024 Pay Calendar](#)

[Summer Service 2024 Pay Calendar](#)

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If you need further information about the biweekly payroll process

please visit [here](#)

## 2024 Bi-Weekly Pay Calendar

If you have further payroll questions, please do not hesitate to reach out to us at

[serviceoperations@uwss.wisconsin.edu](mailto:serviceoperations@uwss.wisconsin.edu)

## Immigration

### For International Faculty Cases

On July 1, 2024, the DOL's Office of Foreign Labor Certification (OFLC) will publish the latest OEWS prevailing wage data as generated by the DOL's Bureau of Labor Statistics (BLS). This new prevailing wage data will be valid from July 1, 2024, through June 30, 2025. Historically, OFLC updates OEWS prevailing wages on July 1 of each year. (This is actually a good thing because the wage/salary requirement for H-1B employees will be locked in for this time period!)

### Allan E. Kaye: In Memoriam

From the NY AILA Chapter: "With heavy hearts, we announce the passing of Allen E. Kaye, a distinguished figure in the field of immigration law. Allen was a nationally recognized immigration lawyer who dedicated over five decades to the practice of law.

[Read more](#)

## From The Front Office

**Welcome  
New**

**Risk and  
Safety Tips  
for the**

## Employees

Meet our new  
Warhawks!



[Here](#)



University of Wisconsin  
**Whitewater**

Human Resources

## Subject Matter Experts

We all have expertise on certain subjects. Look to see who is the expert for your Human Resource questions!

[Here](#)

## month of July

[Here](#)

## Risk and Safety Newsletter July

[Here](#)



## Featured Recipe: Ravioli Casserole

[Recipe](#)

# **FOOD TRUCK FESTIVAL**

September  
**14<sup>th</sup>**  
11am-7pm

## **Cravath Lakefront Park**

341 S Fremont St,  
Whitewater, WI 53190

### **Free Entry!**

Enjoy a variety of freshly made food  
from local vendors



The Human Resources Office is open regular hours Monday - Friday 8:00am - 4:30pm, we request that visitors please call ahead at (262) 472 - 1024 or email [hr@uww.edu](mailto:hr@uww.edu) to schedule an appointment. For more information or questions on any of these subjects, please contact one of our HR Subject Experts



University of Wisconsin  
**Whitewater**

Human Resources

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