

# UW Whitewater Police



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|---------------------------------|------------------------------|---------------------------------------|-----------------------|
| Annual In-Service Training      |                              | Number:<br>33.5.1                     | No. Pages:<br>2       |
|                                 |                              | Special Instructions:<br>CALEA 33.5.1 |                       |
| Approved By:<br>Chief Kiederlen | Effective Date:<br>5/14/2007 | Revised Date:<br>4/30/2024            | Revision number:<br>3 |

## I. Purpose

The purpose of this General Order is to require all sworn personnel of UW-Whitewater Police Department (UWWPD) to complete an annual in-service training program consistent with the position held and functions performed, including legal updates.

## II. Definitions

**In-Service Training:** Training in addition to recruit training, which may include periodic retraining or refresher training, specialized training, career development, promotional training, advanced training, and shift briefing training.

## III. Policy

It is recognized that on-going training of department personnel is an operational need. Each calendar year, all UWWPD personnel will minimally attain the State Standard requirements for training.

Additionally, annual in-service training will review UWWPD specific policies and procedures, with an emphasis on changes. In-service training may also be designed to provide supervisory, management, or specialized training to participants.

## IV. Procedure

### A. State Standard Requirements for Training:

1. Twenty-four hours of annual training per sworn officer;
2. Annual firearms qualification;
3. Biannual Emergency Vehicle Operations and Control (EVOC) refresher training.

### B. UWWPD Specific Training will provide updates on:

1. Agency policy, procedures, and rules and regulations, with emphasis on changes;
2. Leadership;
3. Ethics and integrity, taking into consideration cultural influences, policy compliance and doing what is correct rather than what is not illegal;
4. Exercise of discretion in the decision to invoke the criminal justice process;
5. Crime prevention policies and procedures;

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6. Interrogation and interviewing techniques, collection and preservation of evidence, new or innovative investigative or technological techniques or methods,
  7. Report writing and records system procedures and requirements;
  8. Victim/witness rights, policies and procedures;
  9. UWWPD policy on use of force, including the use of deadly force;
  10. Emergency medical services, emergency fire suppression techniques, hazardous materials incidents;
  11. Contingency plans, if any, including those relating to special operations and critical incidents;
  12. Performance evaluation system;
  13. Annual legal updates for all sworn personnel
- C. All UW-Whitewater employee mandated trainings will be completed as required.