

**UW-WHITEWATER – NOTARIZED STATEMENT OF DRIVING RECORD**

**FOR OUT OF STATE LICENSE HOLDER OR WI LICENSE HOLDER LESS THAN THE PAST 2 YEARS (due to previous license in another state or country)**

In order to become authorized to drive for university business purposes, driving record information from the past 2 years must be verified by Risk Management & Safety. In addition to the DRIVER AUTHORIZATION FORM the driver completes the UW-WHITEWATER NOTARIZED STATEMENT OF DRIVING RECORD when the driver:

- **Presently holds an Out of State driver's license**
  1. Complete the information below (sign in front of a Notary\*)
  2. Make a legible photocopy of the out of state driver's license  
*Individuals retaining an out of state driver's license must submit #1 and #2 to Risk Management & Safety annually*
- **Has held a Wisconsin driver's license less than the past 2 years, due to previously being licensed in another state or country**
  1. Complete the information below (sign in front of a Notary\*)

**SUBMIT COMPLETED INFORMATION TO: HUMAN RESOURCES, HYER HALL ROOM 330. QUESTIONS? CALL 262-472-1024.**

**DRIVER NAME:** (Please Print) \_\_\_\_\_

- I presently hold a valid license from the state of:** \_\_\_\_\_ *(Out of Country licenses will not be approved, must obtain a Wisconsin license).*
- I have held my WISCONSIN license for less than the past 2 years. Prior to holding my current WISCONSIN license I was licensed in the state of:** \_\_\_\_\_

**1) I have been ticketed for the following moving violations in the past 2 years:** If none, please enter "None"

<b>Date:</b> Mo & Year	<b>Citation and Description:</b>	<b>Miles over/Points Given</b>

**2) I have been involved in the following accidents in the past 2 years:** If none, please enter "None"

<b>Date:</b> Mo & Year	<b>Accident Description:</b>	<b>Citation? (yes or no)</b>

*I certify that the above statements about my driving record are true and that I have not omitted any relevant information. If more space is needed, use the back of this page*

**Driver Signature: *Must be witnessed by Notary\**** \_\_\_\_\_ **Date** \_\_\_\_\_

\*Notary is a person who is legally empowered to witness and certify the validity of documents. **Contact a notary for an appointment.**  
A list of campus notaries can be found at: <http://www.uww.edu/policies/notary-public-services>

**To be completed by Notary:**

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

My commission expires \_\_\_\_\_ County of \_\_\_\_\_

Notary Signature: \_\_\_\_\_