

Call 911 in any emergency. Meet reporting obligations AFTER a situation is stabilized.

An incident may fit the definition of multiple categories. In order to meet reporting obligations, you may need to make more than one report.

Mandatory Reports by Law or Policy			
Category	Type of Incident	Reporter	Reporting Procedure
<p>Child Abuse and Neglect</p> <p>per Executive Order #54</p> <p>Applies to: All minors (under age 18) in any location</p>	Physical abuse, physical neglect, or threat of Abuse or Neglect	<p>All Authorized Adults</p> <p>(It is not enough to tell a supervisor. Those who witness or suspect abuse must make the report)</p>	<p>All: Report by telephone or in person to local police or Child Protective Services (CPS)</p> <p>Also: If the incident occurred on campus or in a UW-W sponsored activity or involves a UW-W employee or agent, then also report to campus.</p>
	Emotional Abuse		
	Sexual Abuse		
	Abuse by Manufacture of Methamphetamine		
<p>Sexual Harassment and Sexual Violence</p> <p>per UW-Whitewater campus policy</p> <p>Applies to: All minors and adults. Any location</p>	Sexual Harassment, Sexual Exploitation and Retaliation	<p>Program Directors and Designated Individuals</p> <p>(program staff with custodial care or supervision of minors)</p>	<p>Sexual Misconduct Reporting Form:</p> <p>Sexual Misconduct Form</p>
	Sexual Violence (Dating violence, domestic violence, and stalking)		
	Sexual assault (Rape, fondling, incest, and statutory rape)	<p>All authorized adults</p>	
	Sexual assault witnessed on campus or of a UW-W student		
<p>Clery Crimes on Campus</p> <p>Applies to: All minors and adults within campus limits</p>	Sexual Violence (Dating violence, domestic violence, and stalking)	<p>Program Directors and Designated Individuals</p> <p>(program staff with custodial care or supervision of minors)</p>	<p>Clery Act Crime Reporting Form:</p> <p>Clery Crime Report Form</p>
	Sexual assault (Rape, fondling, incest, and statutory rape)		
	Homicide, Aggravating Assault, Robbery, Burglary, and Arson		
	Hate Crimes (Simple Assault, intimidation, property damage, and theft)		
<p>General Incidents</p> <p>Each youth activity may have additional reporting requirements based on sponsoring unit, physical location, type of activity, and other attributes. The Program Director must determine applicable reporting requirements.</p>	Accidental injury during programming that: <ul style="list-style-type: none"> (1) May or may not require medical attention (2) Does not include illness 	<p>Event Director or Authorized Adults</p> <p>Event Directors determine if Authorized Adults should submit general incident reports</p>	Submit an event incident report form: Internal Incident Report
	Suspicion of communicable disease		Follow current campus requirements
	Program level incidents: <ul style="list-style-type: none"> • Peer conflicts • Behavioral issues • Violation of program rules • Incidents that do not fall under mandatory reporting obligations 		Follow instructions from the Program Director

Multiple Reports	An incident may fit definitions in more than one category. In order to meet your reporting obligations, you may need to make more than one report
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Definitions of Child Abuse and Neglect	Definitions of Sexual Harassment and Sexual Violence	Definitions of Clergy Crimes on Campus
<p>Physical Abuse: Physical injury of a child by other than accidental means.</p> <p>Physical Neglect: The failure, refusal, or inability on the part of a caregiver, for reasons other than poverty, to provide necessary care so as to endanger the physical health of the child.</p> <p>Sexual Abuse: includes the following crimes defined in state statutes:</p> <ul style="list-style-type: none"> • Sexual intercourse or contact with a child age 16 or 17 without consent • Sexual intercourse or contact with a child age 15 or younger • Sexual intercourse or contact with a child placed in substitute care; child sex trafficking; sexual exploitation of a child; allowing a child to view or listen to sexually explicit conduct; or indecent exposure to or of a child (age 17 or younger) • Note: Not all sexual crimes against children are included in the legal definition of sexual abuse. <p>NOT sexual abuse in WI statutes:</p> <ul style="list-style-type: none"> • Consensual intercourse with age 16 or 17 (misdemeanor, not abuse) • Consensual contact with age 16 or 17 (neither a crime nor abuse) <p>Emotional Abuse: Emotional damage for which the child's parent, guardian or legal custodian has neglected, refused, or been unable for reasons other than poverty to obtain the necessary treatment or to take steps to ameliorate the symptoms</p> <p>Threat of Abuse or Neglect: refers to behaviors or conditions that may be dangerous to a child and are likely to result in abuse or neglect, including verbal threats if you believe the person is serious about acting on them.</p>	<p>Sexual Harassment: Unwelcome sexual advances, requests for sexual favors, and other conduct of a sexual nature that unreasonably interferes with an individual's work or academic performance or creates an intimidating, hostile, or offensive working or learning environment.</p> <p>Sexual Exploitation: Attempts or threats to take nonconsensual advantage of another individual, including but not limited to the use of photographs or videos, exposure of intimate body parts, induced incapacitation, or coercion.</p>	<p>Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.</p> <p>Hate Crimes: A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.</p>
Definitions used by both Sexual Harassment and Sexual Violence AND Clergy Crimes on Campus		
<p>Sexual Assault: Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent (a minor age 15 or younger is not able to give consent)</p> <ul style="list-style-type: none"> • Rape: Sexual penetration or intercourse without consent (age 16 or older); sexual penetration or intercourse with a minor age 15 or younger • Fondling: Sexual contact without consent (age 16 and older); sexual contact with a minor age 15 or younger • Incest: Sexual intercourse between persons who are related to each other within the degrees where marriage is prohibited by law • Statutory rape: Sexual penetration or intercourse with a person who is under the statutory ages of consent (in Wisconsin, this applies to age 17 or younger) <p>Domestic Violence: A crime of violence committed by an adult that the victim has lived with or currently lives with; an adult that the victim shares a child with; an adult that is responsible for the care of another adult; or any other person against an adult or youth victim who is protected under domestic or family violence laws.</p> <p>Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. Dating violence includes, but is not limited to, sexual or physical violence or the threat of such violence.</p> <p>Stalking: A course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of another; or suffer substantial emotional distress. This conduct can include directly or indirectly following, monitoring, surveilling, observing, threatening, communicating to or about a person, or interfering with a person's property.</p>		

Required Trainings	Youth Protection Training
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