

COLLEGE OF ARTS AND COMMUNICATION  
INSTRUCTIONS for the INDIVIDUALIZED MINOR

Process:

- (a) **Develop a proposal in consultation with a discipline based/academic advisor, defining your academic and career objectives and selecting the courses. \*(Optional) Meet with IDMM program coordinator to review feasibility of proposal.**
- (b) **Prepare (type) the Individualized Minor Application Form.**
- (c) **Attach a current AR. If you are a recent transfer student, provide a copy of transfer credits accepted by the University of Wisconsin-Whitewater.**
- (d) **Submit the AR, credit transfer agreement and the completed application to your advisor for approval and signature.**
- (e) **Attach all forms and submit the proposal to the College Office, Center of the Arts, CA2030.**

Individually Designed Minor Requirements:

- (a) **If more than 15 credits are taken within one department, your proposed minor must be approved by that department as well as by your major department.**
- (b) **At least twelve credits must be completed after the minor is approved.**
- (c) **One-half of the credits earned for the minor must be taken within the College of Arts and Communication.**
- (d) **Any changes in your minor program after approval will require written permission of the Individually Designed Major/Individualized Minor Committee.**
- (e) **A minimum of 24 credits is required; the majority of the courses chosen should be 300 or 400 level.**

Reminder:

**Contact Person & Coordinator of the Minor:**

**Associate Dean, Robert Mertens  
Greenhill Center of the Arts, Rm 2029  
414/472-1934**

Deadlines for Applications:

- (a) **September 30 is the submission deadline for action before fall registration.**
- (b) **February 28 is the submission deadline for action before spring registration.**

**COLLEGE OF ARTS AND COMMUNICATION  
INDIVIDUALIZED MINOR**

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**Name:** \_\_\_\_\_ **Student Id #:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_ **Home Phone:**(     )\_\_\_\_\_

**Classification:**     \_Fr \_Soph \_Jr \_Sr

**Local Address:** \_\_\_\_\_ **Local Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

\* \* \* \* \*

**Title of Individualized Minor:** \_\_\_\_\_

List on the next page all of the courses you plan to take in this minor including a brief explanation of how each course relates to the goals and rationale of the minor.

Divide the courses into the three categories of:

1. Courses already completed,
2. Courses being taken at this time,
3. Courses to be taken in the future.

List at least two alternate courses.

**Advisor's Name (please print):** \_\_\_\_\_

**Advisor's Signature:** \_\_\_\_\_

**Department Chairperson:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Anticipated Date of Graduation:** \_\_\_\_\_

\_\_\_\_\_  
**Major Department Chairperson** **Date**

**Date Approved:** \_\_\_\_\_ **Signed:** \_\_\_\_\_

**Chairperson, IDMM Committee**

**Date Approved:** \_\_\_\_\_ **Signed:** \_\_\_\_\_

**Dean, College of Arts & Communication**

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**Rationale of Minor:** Include in your rationale statement a comment about your employment objectives and/or your educational plans after graduation. Also, explain how the Individualized Minor satisfies your needs better than one of the traditional minors offered by the University. Attach additional sheets if necessary.

### List of Proposed Courses

No.	Course Name	Course Subject/Number (ex: ARTHIST 203)	Units	Semester Taken (ex: F/10)	Projected Semester Enrollment (ex: S/11)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

### List of Alternate Courses

No.	Course Name	Course Subject/Number (ex: ARTHIST 203)	Units	Semester Taken (ex: F/10)	Projected Semester Enrollment (ex: S/11)
1					
2					
3					

