

July 28, 1995

## WITHDRAWAL POLICY

It is the policy of the Theatre/Dance Department that any of its majors who plan to withdraw from a course (1) Notify their instructor in writing and (2) Obtain the advisor's approval, in writing, before they instigate that withdrawal. (A record of such transactions will be placed in the student's permanent file.)

During the registration process, moreover, if a change is made in a previously approved program or course of study, the theatre major is to inform the advisor of that change immediately.