

Music Department Advising Worksheet

INSTRUCTIONS: Fill out Parts I and II prior to your meeting with your advisor. You should feel free to put courses in your WINS “shopping cart” prior to the meeting, so that you can enroll as soon as it’s permissible. Note that you will need to look at your own Academic Advising Record (AAR), prior to the meeting to fill in some of these items. Your advisor may or may not expect you to come to the meeting with a printed copy of the AAR—check with them. You will also want to refer to the advising grid for your degree—available at: www.uww.edu/cac/music/academics/degrees.

Part I: Student Information

Name _____ ID _____ Semester _____ 20____

Advisor _____ Major (confirm in AAR) *circle:* BA / BM *emphasis:* _____

Primary instrument/voice _____ Current GPA _____ Minor/2nd Major _____

Passed Piano Proficiency? (BM only) Yes No How many semesters of Recital Attendance have you successfully completed

prior to this semester (including overloads)? ____ Admitted to COEPS? (by end of sophomore year; BM Music Ed. only) Yes No

Semester of expected graduation* _____ Have you applied for graduation? Yes No (one semester prior to graduation)

(*assuming you are on track in the program)

Part II: Classes

WINS #	COURSE (e.g., MUSC 100)	SEC	CR	COURSE TITLE	DAY / TIME
Total =				If 17.5 or more, do <u>not</u> enroll for MUSC 100, but fill out a Recital Attendance Overload Form in the Music Office.	
ALTERNATIVE COURSES:					

Part III: For Advisor (check any that apply and sign)

- | | |
|---|---|
| <p>_____ GPA concerns noted</p> <p>_____ Recital Attendance concerns noted</p> <p>_____ Other concerns noted (specify):</p> | <p>_____ Needs to apply for graduation (at least one semester prior)</p> <p>_____ Needs to schedule a “Junior Checkup” or other meeting with the Music Advising Coordinator</p> |
|---|---|

Advisor signature _____

Date _____

After completing this form, please forward to your advisor. Once your advisor approves, they will sign and forward this pdf to Kat Bastien for processing; including removal of your advising hold on WINS.