

# Minutes

of the Physics Department meeting  
held Wednesday, Sep 25, 2013 in UH168.

Present: Benjamin, Boukahil, Nawash, Rybski, Sahyun, Yavuzcetin

Absent: Constantinescu (illness)

- I. Call to order at 5:53 pm.
- II. Boukahil/Sahyun approval of minutes of Sep 16, 2013 meeting. Motion passed.
- III. Old Business
  - a. Development of Departmental Policy on Student Resumes postpone
  - b. No other Old Business
- IV. New Business
  - a. Sahyun requests that we send him our computer names as the location for our local version of MATLAB licenses. Other information on this will be discussed in future meetings.
  - b. A discussion on how to introduce MATLAB into our courses was postponed.
  - c. Dean Travis requested all departments provide a list of equipment, software, supplies and building renovations anticipated over the next three years. This list needs to be back at the Dean's Office by 5pm on Thursday. The department discussed a list of needs. Benjamin will provide the compiled list to the department after discussion for follow-up.
- V. Announcements
  - a. Chair's Announcements
    - i. New departmental meeting time: Wednesdays at 5:30pm
    - ii. Information from Administrative Council was postponed
  - b. University, College and Department Committee Reports postponed.
  - c. Nawash announced that four students in Physics have received grants from the undergraduate research apprentice program to work five hours per week for the entire year. One of them, Andrew Eagon, has contacted Dr. Nawash and will be working in his lab. Matt Sanville, from Computer Science, contacted Dr. Yavuzcetin about working in his lab. We need to identify the other three students.
- VI. Nawash/Sahyun moved adjournment at 7:43 pm. Motion passed.

Submitted by B. Benjamin, secretary of the day

Cc: Dean David Travis

