

## COMDIS Department Meeting Minutes

**Date:** 1/29/2025

**Time:** 1:00-2:30

**Location:** RS 2007B

**WebEx:** <https://uww.webex.com/uww/j.php?MTID=m375557c864434b8d10e6854abe407aaf>

### Attendees:

- **In Person:** Aranda, Busch, Feggstad, Bernhardt, Gilbertson
- **Remote:** Noyes, Hammer

### COMDIS Info Highlights 1/29/25

- Review before meeting and use office hours after dept meetings from 2:30-3:30 for clarification/questions/conversation

### Action Items

Approve Minutes (moved and approved, 6-ayes, 1- abstention)

- [COMDIS Minutes 1\\_15\\_2025](#)

### Grad Apps

- Grad apps assigned 2/2 and reviews completed by 2/9
- Process & Language: [MS SLP Graduate Program](#)
  - Pedro Update website language
    - Remove 150 application sentence under waitlist
    - Change acceptance in waitlist to mid July
- Check Access to 2024-2025 cycle: [WebAdMIT](#)
- Return reviews Feb 9 by midnight
- Connect with review partner to discuss dissonance b4 2/12 meeting, if schedules do not align, will use first 30 minutes of meeting on 2/12 for review pairs to discuss dissonance
- Full review committee discussions/decisions Feb 12
- Notification for not passing CBC (Pedro ask Fred or Andrea for template language).

How are your departments/ units using the [Student Success Framework](#) and [Relationship Rich Education Book](#)?

- Held a COMDIS gathering in Fall to facilitate connection with students/staff
- Created birthday gif to send via email to students on their birthday
- Hosted a “placement reveal” draft party for graduate students
- Attended grad student athlete volleyball game
- Engaging in high impact practices
  - Independent studies
  - GA grants
  - Undergraduate research (attendance/mentoring)

- Revised/updated advising materials to support license/PRAXIS/degree completion for transparency of information

#### 2025-2026 staffing

- Creative staffing ideas
  - Grow your own - MS to PhD
- MS vs PhD requirement
  - At least 50% of academic courses taught by EdD or PhD
- Co-teaching
- Combining sections/online offerings

Strategic Planning- invited folks to add/edit goals/objectives as see appropriate, will revisit at later meeting

- Annual [Dept Goal Brainstorm](#)
- [Draft COMDIS Strategic Plan Aligned with UWW & COEPS](#)

#### Committee Updates

- Grad & undergrad course title/description, grade basis change approved and take effect in Fall 2025

#### Student Issues *none to discuss*

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session
- roll call vote to go out of closed session

Other Items: *none to discuss*)

Adjourned 2:20