**Department of Curriculum and Instruction**

**Department Meeting Agenda**

**Friday, January 14, 2022**

**10:45am-12:45pm**

**Webex**

1. **Updates and check in.**
2. **Announcements**
	1. Reminders from Stephanie
	2. Cards for Kelly Hatch
	3. Communication/survey
		1. Thank you
		2. COEPS has a survey and others are looking for something univ wide
	4. Future meeting topics
		1. Modality <https://www.uww.edu/registrar/schedule-of-classes/instruction-mode>
		2. Supervision calculation, virtual/F2F (TELFE)
		3. Staffing models - faculty senate/provost reviewing shifts
		4. Class size/caps
		5. Sunshine and moonshine club
		6. Marketing programs - UWW website questions/concerns and updates from Jeff Angileri
	5. New Instructors hired - Welcome Dr. Rachel Caloia
	6. Recognition of Years of Service
	7. COVID
	8. Other updates
3. **Action Items, Discussion & Activity**
	1. Approve minutes December 10, 2021
	2. **University updates** (committees/faculty senate)
		1. Faculty Senate Updates - Ozgul
	3. **COEPS Committees Reports**
		1. International Education Committee (Melanie)
		2. Student Scholarship Committee (Edric, Courtney, Kristen)
		3. Faculty/Staff Awards Committee (Ozgul)
		4. Strategic Planning and Budget Committee (Annie)

feedback

* + 1. Technology Committee (Carmen)
		2. Inclusive Excellence and Diversity Committee (Jenna)
		3. Constituency Standards (Lucy)
		4. College Curriculum (Kelly, Denise)
		5. TELFE (Kristen, Yao, Karla)
		6. Salary (May, James)
	1. **Department Committee Reports:**
		1. Curriculum & Scheduling (Yao Chair)
			1. Curricular Process: <https://docs.google.com/document/d/1TSVVNgG1ADatEZBBzrWygn9D45a1Q2kZ/edit?usp=sharing&ouid=113592538304672924276&rtpof=true&sd=true>
		2. Personnel & Policy (Liesl Chair)
		3. CORE (Wade Chair)
			1. Writing group
			2. Scholar tips
			3. C&I Faculty Research Interest
				1. Presentations on research interests
		4. MSEPS Council (Wade)
			1. Approval of Mukwonago instructors - co-teaching the Mukwonago MSEPS cohort
		5. Secondary Program Coordinators (James)
		6. Reading/Literacy (May/Kelly/Annie/Kelly P)
		7. Elementary/Middle Education (Yao)
		8. ECE (Carmen, Kristen, Lucy)
		9. ESL/BE (Melanie, Jenna, Julie)
		10. Business/Marketing Ed. (Karla, Denise)
		11. HELEAD (Courtney)
		12. Search and Screen (2 searches)
			1. Art – Edric/Yao
			2. ESL/BE - Courtney

**Materials Distributed (attached and/or handout at the meeting)**

**CVs to vote on for th MSEPS**

**Remaining Department Meeting Dates for 2021-22 WH 2005 10:45-12:45**

 **Feb 11(Hyflex), Mar 11 (Hyflex), April 8 (Hyflex), May 13 (F2F)**