

COMDIS Department Meeting Agenda

For most efficiency, items highlighted in blue should be reviewed before the meeting

Date:12/7/2022

Time: 1:00-2:45

Location: RS 2007B

Attendees:

Approve Minutes

- [Minutes 11 9 2022](#)

Information Items

- [Dept. Calendar](#)
 - Grades due 12/20
 - do not put "off contract" in automatic email reply over winter term
 - Dept meeting Jan 18, 9:00-3:00, Room TBD
 - COEPS spring forum Jan 19, 8:30-3:30 UC
 - Classes start Jan 23
 - need syllabi submitted to university & dept
 - Need office hours sent to DA
- [COMDIS Admin Nov-Jan 2022 Availability](#)
- Searches
 - Chancellor: <https://www.uww.edu/chancellor-search/finalists>
 - COMDIS Clinical
 - COMDIS Faculty
- [Admissions Office Visit Events spring & summer 2023.docx](#)
- NPC: [Notice of Performance Concern Revised 2022.docx](#)
- [Audit and Review COMDIS Graduate F2F Report DRAFT.pdf](#)
- Curricular updates:
 - COMDIS 270 listed in Liberal Studies General Emphasis as social science elective
 - Working group for grad policy on minimum grade for grad certificate
- Dept Team Building opportunity spring 2023
 - [Lampe Vita.doc](#)

[Fall 2023 Schedule Draft](#)

Grad Portfolio Expectations

Committee Updates

Student Issues

Debrief

- Advising

- [Advising Surveys](#)
- Satisfaction scores:
 - Grad- 4.9/5
 - Post Bac- 4.67/5
 - UG- 4.71/5

- Open House

Curriculum

- Graduate Curriculum
 - Review draft template syllabus language regarding competencies & NPC
 - Research methods implementation possibilities
 - Electives
- Undergraduate Curriculum
 - Course credits (COMDIS 240, COMDIS 380)
 - Review courseleaf language/titles/descriptions for currency
 - Ex. COMDIS 355 listed in catalog as “Normal Lang Disorder”
 - Elective(s)

COEPS DEI objectives and measures

- All COEPS department DEI materials: [Operationalizing EDI in COEPS](#)
- COMDIS dept Documents: [COEPS EDI- Communication Sciences & Disorders](#)
 - Work as a department to complete measurable goals, times, and individual

Other Items:

- Use “Planner” in WINS for BS four year planning
- “Blue” course evals