

COMDIS Department Meeting Agenda

Date: 5/15/2024

Time: 11:00-3:00

Location: RS 2007B or WebEx

<https://uww.webex.com/uww/j.php?MTID=m550c95cee22bb703c0c72974825e9c5a>

Attendees:

Group Activity: Campus Ice Cream social 11:00-11:30 in UC

Approve Minutes

- [COMDIS Meeting Minutes 4_17_2024](#)

Information Items

- [Dept. Calendar](#)
 - End 9 month Contract 5/17
 - New Cohort Advising 7/17
 - Contract start 8/26
 - Dept Meeting 8/28 1:00-4:00
 - COEPS Forum 8/29
- [COMDIS Dept Annual Report 2023-2024](#)
- [COMDIS Summer Contract Schedules 2024](#)
- [Orientation Week](#)
- [Compensation | UW Policies](#)
- Grad Admission Update
- Budget/Enrollment
 - [COEPS Course enrollment guidelines Oct 2022](#)
 - [COEPS Grad Course Enrollment Guidelines 11-22](#)
- [Fall 2024 Schedule](#)
- [Spring 2025 schedule](#)
 - [2024-2025 Courses](#)
 - [COMDIS Experiential Course Offerings 4 Semester Sequence](#)
 - [Standard Start Times](#)

[COMDIS 2024-2025 Proposed Dept Meeting Schedule](#)

[2024-2025 Proposed Dept Tour/Open House Plan](#)

Assessment

- Undergraduate
 - Update 2023-2024 tab: [Undergraduate Research in COMDIS since 2013](#)
 - Update 2023-2024 tab changes made in assigned undergraduate spring courses: [Undergrad Assessment Plan for COMDIS](#)

- Update key assignments map
 - [COMDIS 485B 2021-2024 Capstone Interview Assessment](#)
 - [Undergrad Graduates and Post Grad Plans](#)
 - [Fall 2023 Undergraduate Exit Survey](#)
 - [Spring 2024 Undergraduate Exit Survey](#)
 - Graduate
 - Update changes made in assigned graduate spring courses: [Graduate Assessment Plan for COMDIS](#)
 - [Grad Cohort Workplace Data](#)
 - [Portfolio 2024](#)
 - [2017 - 2024 Overall feedback on Portfolio Presentations and Suggested Changes](#)
 - 2024 Spring GOAS Comments Communication Sci and Dis MS
 - Spring 2024 Graduate Exit Survey
 - Post-Bac
 - [Spring 2024 Post-bac Exit Survey](#)

Committee Updates

Student Issues

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session
- roll call vote to go out of closed session

Advising Debrief

- Spring 24
 - [Undergrad \(4.41/5 very satisfied\)](#)
 - [Grad \(4.76/5 very satisfied\)](#)
- Undergrad: [Q&A Advising Attendance](#)
- Proposed Changes:
 - Drop In Advising vs Group Advising
 - 2 meetings B4 enrollment, in-person & online
 - Highlight Adviser Office Hours week of Enrollment
 - Navigate message to check on enrollment
 - Release CANVAS materials throughout the year

Other Items: