

COMDIS Department Meeting Minutes

Date: 11/6/2024

Time: 1:00-2:30

Location: RS 2007B

WebEx: <https://uww.webex.com/uww/j.php?MTID=m96cc3a354dc66b8092392cdbc93980f6>

Attendees:

- In Person: Feggestad, Gilbertson, Busch, Bernhardt, Aranda
- Remote: Noyes, Hammer

COMDIS Info Highlights 11/6/24

- Review before meeting and use office hours after dept meetings from 2:30-3:30 for clarification/questions/conversation

Action Items

Approve Minutes (moved and approved 6-aye, 1 abstention)

- [COMDIS Minutes 10 23 2024](#)

Need representative for Admitted Warhawk Day on Nov 15 from 10-10:30

- Heather Bernhardt

CAA annual report: [CAA 2024 Faculty Qualifications](#)

- Update individual forms by 12/4/24
- only include items from 2020-2025
- Only include graduate courses taught
- Gilbertson will calculate % FTE

Curriculum

- Graduate student competency/KASA
 - KASA- need updated KASA for new instructor offerings
 - [blank KASA.pdf](#)
 - Competency syllabus statement- *Completion of all course assignments is required. Each assignment is critical to learning and demonstrating the knowledge and skills outlined by WI teaching standards, ASHA, and KASA. Receiving a passing course grade alone is not sufficient for meeting these standards.*
 - Simulation/cass activities continuing for cohort:
 - fluency, motor speech, voice, feeding/swallow (Hammer)
 - swallow, voice, language, cog (Busch)
 - AAC (Anna)
- Winther Renovation Class Offerings- what do instructors want for supporting student learning/ how can we create scheduling efficiency?
 - [2024-2025 Courses](#)
 - Possible moves to different modality
 - COMDIS 270 (online)

- COMDIS 371 (hybrid or online)
- COMDIS 380 (online)
- COMDIS 426 (hybrid)
- COMDIS 484 (hybrid)
- COMDIS 485A (online)

Committee Updates

- Course eval committee- course climate platform (previous course evaluation software) is being sunset, colleges are getting all evals from Course Climate platform since 2013 if you need to request old evals
 - Also have a copy on COMDIS t drive, Pedro/Lynn purge per campus records retention policy (11 years???)
- COEPS IED- spring forum
- Transhealth committee- referrals for HRT patients, working on strategies for generating referrals for campus clinic services, Nov 19th transgender day of remembrance at 6:00 PM pride center.

Student Issues

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session (moved and approved, 7-aye)
- roll call vote to go out of closed session (moved and approved, 7-aye)

Annual [Dept Goal Brainstorm](#) (not discussed)

Strategic Planning (not discussed)

- [Dr. Casey thematic analysis summary](#)
- identify priorities or goals for the Department using the strengths and opportunities to help mitigate the weaknesses and threats

Other Items: