

## COMDIS Department Meeting Agenda

For most efficiency, items highlighted in blue should be reviewed before the meeting

**Date:** 12/8/2021

**Time:** 1:00-3:00

**Location:** RS 2007B

**Attendees:** Swanson, Morton, Busch, Aranda, Gilbertson, Nieto (virtual), Hammer

Guest from ORSP: Carl Fox

- Some new services for post-award management
- New staff: Lori Trimble & Allyson Schmude (can help search for funding)

Approve Minutes from 11/17 meeting (moved and approved 7-aye)

- [Minutes 11\\_17\\_2021](#)

End of Semester Check In

- Pedro out on vacation 12/13-1/3/2022
- Lynn out 1/3/2022-1/13/2022

Information Items

- Dept. Calendar: [Calendar](#)
- Post Bac Certificate Update
  - Consider contacting WSHA and CESA for posting information
- Faculty feedback sessions (Please connect w/ Lynn for meeting times between 1/14 and 2/1/2022)
- Vaccine Language
- Contact Wade Tillet (tillettw@uww.edu) with input on course evaluations
  - what should be on them
  - when they should be given
  - how they should be given
  - other problems/possibilities
- Travel:
  - Available PD/Travel Funds Running Total: [Travel/Professional Development Allocation FY 2021-2022](#)
  - CAPCSD: Portland, OR April 20-23, 2022
- [Early Childhood Certificate Consultation.pdf](#)
- CAA report: data needed by 1/14/22
  - [CAA Report Faculty Details 2022](#)

Committee Updates

- COEPS Admin:
  - Feedback needed: [SWOT Analysis for Recruitment Plan Additions to Begin Spring of 2022 \(002\)\[1\].docx](#)

- Course Modality Descriptions for Fall: [Modality proposal-with notes added Nov 3 2021-1.docx](#)
- COEPS Strategic Planning and Budget/Program Array Review Committee- sending achievements to university program array review committee
- COEPS Curriculum meeting- 8:00
- COEPS tech- webpage re-image, go-react visual observation tool available, need SALT on 15 computers total
- COEPS diversity committee- Dr. Watson joining the committee and finalizing spring forum

#### Student Issues

- Concerns of student's academic skills and impact on performance
  - Moved and approved placing student on a performance plan (7-aye)
  - Cody and Lynn schedule performance plan meeting by 12/17

#### [COMDIS Dept Staffing Proposal 2022 edits.docx](#)

This document outlines a proposal for reallocating department money towards an instruction staff position. It does not define workload or position description.

Moved and seconded: To support the proposal (6-aye, 1-ney, 0-abstentions)

Practicum Supporting Supervisor Evaluation- determine process for clinic supervisor evaluation when they are not instructor of record (not discussed)

- [CALIPSO Supervisor feedback - blank.docx](#)
- [Practicum Course Evaluation.docx](#)
- Types of evals in the department:
  - Course eval (for all academic courses)
  - Practicum eval (for UWW practicum supervisors)
  - CALIPSO Supervisor Feedback (for field placement supervisors)
  - Need?
    - UWW clinic supervisor
    - UWW Field Placement Coordinator

Course format/program delivery (not discussed)

- [COVID-19: Distance Education/Alternative Delivery](#)
- [COVID-19 Guidance From CFCC](#)

Other Items (not discussed)

- Curricular changes:
  - Mandatory changes:
    - SPECED 686 changed to SPECED 752 for the graduate program (submitted)
    - ENGLISH 371 changed to PWP 371 for the undergraduate program
    - ENGLISH 372 changed to PWP 372 for the undergraduate program
  - Consider graduate change:
    - Split school placement and medical placement each semester

- Impact on placement
    - Impact on student credit hours and staffing
  - Consider undergraduate changes:
    - Require a minor
    - Update unique requirements
      - Include BIO 120 and PHYSICS 130, 212, or 240
      - Remove SOC 265 and only include EDFOUND 243
    - Change semester offer COMDIS 371 F2F from fall to spring
- 2023 Diversity standards & curriculum
- SLPA summer clinic and seminar
  - [Pathways: Speech-Language Pathology Assistant Certification](#)
- Off-Site Supervisor Manual and CANVAS Course