COMDIS Department Meeting Minutes

Date: 5/3/2023

Time: 1:00-3:30

Location: RS 2007B

Attendees: Busch, Swanson, Feggestad, Gilbertson, Aranda (joined at 1:20)

Approve Minutes

- Minutes 4_19_2023 (moved and approved 4-aye)
- COMDIS Advisory Board Meeting Minutes 2023 (moved and approved 4-aye)

Information Items

- Dept. Calendar
  - COMDIS Summer Contract Schedules 2023
    - Add/update individual info by 5/17
  - 2023-2024 Courses
    - Motion to support emergency hire for 2023-2024 (5 aye)
- COMDIS Faculty Search
  - Meeting mid May for initial interviews, initial phone interviews in summer, deadline for consideration 11/1
- Undergrad Clinic Update
  - 2nd and 3rd week session
  - Groups
  - Split schedule to allow for planning/prep time
- Grad Admission Update
- Faculty-Guide to supporting student mental health
- deadline for submitting TERs to post by June 30 has been updated to MAY 26
  - Pedro has list of funds used/remaining
- Performance Evaluations for GAs
  - COMDIS GA Performance Eval Form (1).docx
  - Provide a copy of completed/signed eval to Gilbertson 5/19
- Hired Before Grad Campaign
  - Gilbertson will share requests for input and provide a date for response from folks
  - Gilbertson will ask students of interest and follow-up
- Course eval update
  - Did not go out as scheduled, and will be available to students from 5/3-5/13
  - Pedro follow up on COMDIS 371, COMDIS 675, and COMDIS 783
- Plan to gather for dinner after 5/17 meeting

Portfolio Review

- Portfolio Grading Rubric
- 2023 Portfolio Links and Feedback
  - Complete individual review of eportfolio before portfolio day May 8th

- [2017 - 2023 Overall feedback on Portfolio Presentations and Suggested Changes](#)
- Order cake and refreshments for May 8

Department Annual Report: [DRAFT COMDIS Dept Annual Report 2022-2023](#)

- Provide updates to document by 5/17
- [Dept Goal Brainstorm](#)
- [Strategic Plan & Measurable Goals](#)

COEPS DEI objectives and measures (not discussed)

- COMDIS dept Documents: [COEPS EDI- Communication Sciences & Disorders](#)
  - Work as a department to complete measurable goals, times, and individual
  - [COMDIS Recruitment and Diversity Initiatives](#)

Curriculum:(not discussed)

- Graduate Curriculum
  - Revisit research methods implementation possibilities
    - Orientation week research foundations activity/lecture
    - Integrate graduates into undergraduate research projects
    - Consider 1 credit course, with reduction in a credit for an existing class
    - Integrate key assignments in existing courses, create course modules
    - Identify a research foundation lesson assignment in the portfolio check in courses
  - Fluency Competencies/Clinical Skills
    - 2023-2024 academic year
    - [Blank CALIPSO Eval 2023.pdf](#)
- Undergraduate Curriculum
  - Revisit course credits (COMDIS 240, COMDIS 380)
    - Consider reducing each class by 1 credit
    - Reinstate lab experiences as a part of the 1 credit
    - Need clarity on resources/workload
    - Required elective(s)- dept value on pediatric experiences
  - Revisit elective(s)
    - Research (498R)
    - Travel study (491)
    - Field study (492)- ex. pediatric experience?
    - Internship (493)- ex. COMDIS Interns
    - Workshop (490)
    - Independent Study (498)
    - Seminar (494)
  - [Curriculum Handbook – Part 1 Undergraduate](#)
  - [Graduate Curriculum Handbook](#)
  - [UW-Whitewater Registrar Policies](#)
  - COMDIS 485B- 8 wk 2 of fall semester?
  - Review courseleaf language/titles/descriptions for currency

- - ■ Ex. COMDIS 355 listed in catalog as "Normal Lang Disorder"

Student Issues (none)

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session
- roll call vote to go out of closed session

Committee Updates

- WSHA
  - free student offerings
  - CEU during Better Hearing and Speech Month

Advising Debrief (not discussed)

- Q&A Advising Attendance
- Online post bac sections & undergraduate enrollment
- Mental health elements