**Kinesiology Department Meeting Minutes**

**2/28/2022, 12-12:50pm WC183BC**

In attendance: Brandi Niemeier (chair), Allison Annala, Steve Bartlein, Beth Bonuso, Jay Cameron, Ryan Cortez, Andrea Ednie, Logan Edwards, Lindsey Greviskes, Tony Guinn, Kathleen Happel, Bridgette Hermanson, Nikki Hollett, Josh Ireland, Mike Johnson, Wesley Kephart, Elise Knoche, Jen Regan, Jace Rindahl, Neil Romney, Keith Scheckel, John Schimenz, Jason Shurley, Mike Stibor, Yubing Wang, Kelly Witte, Jared Wichser, Adam Latella, Andrea Wieland

Not Present: Andrea Ednie

1. Call to order – Niemeier called the meeting to order at 12:05 p.m.
2. OWL webcam/mic demonstration (Jon Spike)
	* + Jon gave a short demonstration how to use the OWL webcam/mic
3. Approval of minutes from January 24, 2022. Hollett/Kephart
4. Unfinished Business
	* Ad Hoc Committees, Updates
		+ Peer Evaluation Tool (Shurley/Edwards/Kephart/Wang/Stibor)
			- There was a short discussion about the form.
			- Motion was put forward by Stibor/Witte. There was 1 Abstain; Pass
		+ Advising Survey (Shurley/Edwards/Kephart/Wang/Stibor)
			- Short discussion and still need to reconvene at next meeting.
			- Reach out to Kephart if have any questions.
		+ Coordinator Evaluation (Greviskes/Happel)
			- Need to table it for now.
		+ Lunch & Learn (Ednie) – NA
5. New Business – NA
6. Diversity Statement discussion (Edwards)
	* Logan passed out the mission statement and feedback sheet
	* Please write your responses on sheets by this Friday. Put in Logan’s mailbox or by email.
7. Reports & Announcements
	* Students, Employees, and Community Members – Counseling and mental health support is available online at UHCS and face-to-face at Winther Counseling Services (x2842).
* Department Chair
	+ Chair Survey – NA
	+ Dean’s Advisory Board, seeking members – NA
	+ Winther Parking
		- Brandi asked if there are any classes missing that wasn’t mentioned.
		- Give Brandi feedback to know if the two parking stalls are needed for our department.
* COEPS News/Updates – N/A
* Department/Committee Reports
* Faculty Search/Screen (Shurley and others) – NA
* HPEA Licensure (Nikki/Kathleen)
	+ More planning for the new HPEA super major including supervision, advising, and letting students know about the changes.
	+ Working on a mission statement
	+ Developing a workshop for those with teaching license interested in supervising pre-student teaching and student teaching.
* HP (Lindsey) – NA
* HP Online (Lindsey and others) – NA
* M.S. Applied Kinesiology (Lindsey and others) – NA
* Curriculum (Mike S.)
	+ No new curriculum/changes proposed, so we did not meet.
* Kinesiology website work group (Logan & Kim) - NA
* COEPS Committee Reports
* Constituency Standards Committee (Jason) – NA
* Curriculum Committee (Andrea) – NA
* Strategic Planning and Budget/CPARC Committee (Lindsey) – NA
* Graduate Programs Council (Kelly) – NA
* Inclusive Excellence and Diversity Committee (Kathleen/Logan)
	+ COPES’ Diversity statement and plans to make it “actionable/operational” in all departments in the college are underway - to be further discussed in Monday’s department meeting
* International Education Committee (Nikki) – NA
* Salary Committee (Kelly) – NA
* Scholarship and Awards Committee (Wes) - NA
* Teacher, Education, Licensure & Field Experiences (TELFE) Committee (Jay) – NA
* Technology Committee (Logan)

**COEPS Video Recording Studio Option**

* Thoughts on rollout, marketing, etc? Want it to be easy process to create “mini-lecture” style videos
* What might help instructors, faculty & staff envision the process, the “why,” etc?
* How long to plan for? 1 hour face-to-face and 1 hour of prep for images, text, script as needed
* Studio has green screen, lighting, lavalier mic, teleprompter screen for use
* Wevideo is the program used for access and features
* Will be available over the summer
* No training per se - more about prepping script or talking points, as well as visuals, text, etc in video

**VR Headsets Availability for Integration**

* 17 Meta Quest and Quest 2 headsets for use in classrooms
* Will be used in a research study from April through May
* Can be checked out for student use in Fall
* Can be used whole class (scheduled with Jon’s office) or students can stop by to utilize on their own time

● University Committee Reports

* Faculty Senate (Jason)
	+ - Action and discussion items from the February meetings include:
			* [Revisions to the academic calendar for 2022-23 & 2023-24](https://dochub.com/tracyhawkinsf1e71e43/eOLPG9YKj2JW0OQKZpXz6y/c2-revision-to-academic-calendar-pdf?dt=p_BQ61RC5QKniq1t9oNQ) (so that the spring semester starts a week later than originally planned, but ends on the normal date; this has been approved by other governance groups as well)
			* The Faculty Senate’s request for revising COVID precautions (asking for the mask mandate to continue, especially in classes)
			* Starting a discussion about faculty workload equity
			* Considering a change to term honors eligibility to require a minimum of 6 units instead of 12
* Academic Staff Promotions Task Force (Mike/Bridgette)
	+ - All applicants were approved by the committee for promotion. Applications have been forwarded to the Provost for final approval. Of interest to our department is the guidelines for application for part-time staff and coaching staff. Recommendations are being addressed at ASA and with the Provost.
* University Curriculum Committee (Andrea) – NA
* Elections Committee (Lindsey) – NA
* Academic Development Committee (Wes) – NA
* Audit & Review Committee (Andrea) – NA
* Library (Kelly) – NA
* International Education Committee (Nikki) – NA
* Campus Landscape and Planning Committee (Nikki and Kim) – NA
* Other Reports – NA
* Kinesiology Office Report (Kim) – NA

1. Adjourn