

COMDIS Department Meeting Minutes

For most efficiency, items highlighted in blue should be reviewed before the meeting

Date: 11/3/2021

Time: 1:00-3:00

Location: RS 2007B

Attendees: Morton, Busch, Gilbertson, Hammer, Aranda, Nieto

Guest: Kelli Danielski

Swanson joined after her presentation at 1:45

Guests: Kelli Danielski and Nicole Weber, the COEPS COMDIS advising team, to discuss questions related to adding unique requirements and credits to degree/minor requirement

- Unique requirements- possibility of adding BIO and Physics (currently listed as pre-requisites/co-requisites)
 - Would require a curricular update to the undergraduate program and add credits to degree
- Consider possibility of requiring a minor to capture the need to reach 120 credits with a high level of "double dipping" unique requirements and have students enroll in 12 credits each semester to qualify for financial aid
- Possibility of removing SOC 265 and only including EDFOUND 243

Approve Minutes from 10/20 meeting (moved and approved 6-aye)

- [Minutes 10 20 2021](#)

Information Items

- Dept. Calendar: [Calendar](#)
- Open house updates
 - Hammer is not available for Saturday event
 - Ask all first year students if they are interested in attending the student panel on Saturday
- Post Bac Marketing
 - Target enrollment is 20 students
 - Consider interests in teaching in the online post bac program and the 25% (3 credit) assignment for the program coordinator
- Update WebPage- Nov 4th and 5th
- Faculty Directory Profile (include photo)

Updating your Profile Picture

1. Verify that the image you would like to use is cropped and resized to 600x600 pixels. (Instructions for resizing your photo for a [Mac](#) or [PC](#))
2. Login to <http://wp.uww.edu/>
3. Click the "My Profile" tab

4. Click "Edit" (you may have to scroll down)
 5. Check "Update Profile Photo" checkbox
 6. Click "Choose File" (upload from your computer)
 7. Click "Update" (you may have to scroll down)
 8. You also can take this opportunity to update and edit your profile/bio information.
- COEPS Spring Forum will be held on Thursday, January 13th, 2022 (hybrid)

Committee Updates

- No major updates

Student Issues

- Student support conversation plan; Lynn will schedule with student and Cody
- Student placement concern resolved
- Student fatigue- Cody and Ann follow up with student
- Student confidence- Cody met with student and student established some goals

Plan and Goals

- [Department Strategic Plan- 2019-2025](#)
- Annual [Dept Goal Brainstorm](#)
 - Established three shared goals for 2022-2023
 - Successful staffing and enrollment of online post-bac program
 - Build New Clinical Opportunities
 - Build new opportunities for students to work with diverse populations and collaborate with interpreters
 - Next step is to identify action steps for progress and use the goals to guide resource allocation

Advising Debrief (not discussed)

- Release of information form (dates and resubmission)

Course format/program delivery (not discussed)

- [COVID-19: Distance Education/Alternative Delivery](#)
- [COVID-19 Guidance From CFCC](#)
- COMDIS 371 F2F offering

Graduate exit survey results (not discussed)

- [Class of 2021 Graduate Student Exit Survey](#)

Practicum Supporting Supervisor Evaluation- determine process for clinic supervisor evaluation when they are not instructor of record (not discussed)

- [CALIPSO Supervisor feedback - blank.docx](#)

- [Practicum Course Evaluation.docx](#)

Other Items (not discussed)

- SLPA summer clinic and seminar
 - [Pathways: Speech-Language Pathology Assistant Certification](#)
- Off-Site Supervisor Manual and CANVAS Course