**Special Education Dept Retreat**

**Wednesday 8/27/21, Winther 4008**

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| Time | Items |
| 9:00 | **Welcome Back** 1. Greeting & format for retreat
2. Faculty Successes
	1. Welcome to Courtney and Jean.
	2. What’s been going on?
3. Faculty activity: Words of Wisdom for new faculty/instructors – went around and gave our pieces of advice.
4. Discussion of trauma to students due to pandemic related situations – Eric shared counseling numbers and talked about how he shares them on a handout the first day. Winther Hall on the 3rd floor is a great resource for students dealing with mental health issues.
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| 9:50 | **Program Updates** (3 min each)**:**1. UWW Life Program (James) – students in 3rd year move in today. Sara is doing great and the program is expanding. All of the LIFE staff met for training and a nice picture! 6 new students this year for year 1.
2. ABA/BCBA (Tia) – new exam with this group of students. Different ways are being researched for expanding ABA program certificate including being more school based. Lots of possibilities to expand.
3. Transition Certificate (James) – Stacie is working hard at marketing this certificate. Transition numbers are up. Students in 706/781 are majority teachers.
4. Autism Certificate (Shannon) – Shannon/Tia decided that 709/640 should be an either/or class depending on what they want for future goals and other certificates.
5. Dyslexia and LBLD Certificate (Amy) – first class for dyslexia certificate starts this semester. Issues with applications but looks like 8 students which is more than expected. Pushing for another different assessment class. Holding back on dyslexia-based fee.
6. Graduate Cross-Categorical (Shannon) – 26 new admits which is on track for normal years.
7. SPECED4U (Sharon/Eric) – Sharon will retire is January. Eric is taking over SPECED4U coordination. Robin/Lana/Kelli/Amy took out the associate’s degree requirement and are working on organizing classes after associates is done.
8. Adaptive License and Special Education Minors (Lama) – no updates.
9. ECE Program (Brooke & Naomi) – Carmen is the new program coordinator. Grant releases are happening and Jean Hoffmann is filling in for Naomi/Brooke. They are excited about their team building exercises that will be held outdoors with their new cohorts.
10. ECE4U (Anne) (EC folks excused at this point) – will be trying hyflex for their Saturday sessions. Enrollment is very high for ECE4U.
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| 10:20 | **Action Items:**1. Search & Screen Committee (Amy) – request in for Katy Casey’s line. Amy is also requesting two lines for Nomsa/Sharon.
2. COEPS committee assignments (Amy, 5 min) – assessment committee will be disbanded. Still looking for a student for Dean’s Advisory. Katie Sorenson is unavailable. Courtney will handle scholarship committee and James will take over Budget committee.
3. DPI LP Report Update (Amy) – undergrad report was turned in at the end of July. Next report up is the grad certificate LP report and then the Adaptive LP report after that.
4. Assessment Committee Share out (Shannon, Barb, James) – attachment handed out.
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| 11:45 | Break/Lunch |
| 12:15 | 1. Mission Statement Development
	1. Drafting Graduate (Shannon, Tia, Lama, Nomsa, Amy)
	2. Drafting Undergraduate (Barb, Rowand, James, Eric, Courtney)
	3. Review of drafts by opposite group – next meeting
	4. Review and vote of whole group – next meeting
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| 1:10 | 1. Strategic Planning – all next meeting
	1. Brain Storm goals (prioritizing them)
	2. Organize by 1, 3, 5 years
	3. **Review at next department meeting**
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| 2:00 | Adjourn |

**Announcements/Information:**

1. Remember to publish your Canvas Courses before first day of the semester.
2. Ensure summer time sheets are submitted.
3. Send Caitlin your syllabi.
4. Computer Security Training Program due by end of September or locked out of UWW sites.
5. Documents of Intent updating annually.
6. Office ordering to Caitlin by 9/2
7. Parking in the wrong spot in reserved- ticketing/towing begins September 1.

**Future meeting Items:**

1. Stop points for students with poor dispositions (how do we capture the issue and talk with students)
2. SPECED Non Licensure- rename & broaden scope as a double major (for social work, HR, psychology, etc)