



## **Resolution on Committee Report Out Structure**

Passed at the Faculty Senate Meeting on 2024-02-27

### **Rationale**

There is no formal reporting structure for the standing university level faculty committees on campus. In order to better facilitate information and the sharing of committee work, this resolution would establish a formal process for committee sharing with the Faculty Senate Chair and Faculty Senate.

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### **Resolution**

Each standing university level faculty committee on campus would be required to send a short update to the senate chair each semester in a shared document or similar format determined by the senate chair. Updates need to be sent in by April 1 and November 1 each year. The update, written by the committee chair or designee, would include the following:

1. A list of priorities for each committee and current updates
2. Report any changes to the committee meeting schedule (or lack thereof)
3. Updated committee chair and current membership
4. Any requests for committee changes

This document will be shared each semester by the Faculty Senate Chair to the faculty.

Furthermore, each committee has the opportunity to report out to the faculty senate as needed or requested by the Senate Chair or FSEC committee.