GRADUATE COUNCIL MEETING MINUTES

December 5, 2019

PRESENT: Jennifer Betters-Bubon, Rachel Bucheger, Kristen Curran, Abbie Daly, Corey Davis, Courtney DeVries, Lynn Gilbertson, Max Hsu, SangHee Park, Arjan Premti, Denise Roseland, Balaji Sankaranarayanan, John Smith, Joanna Stradusky, Shannon Stuart, Donna Vosburgh, John Zbikowski, and Jiazhen Zhou

ABSENT: \*Praveen Parboteeah and \*Whitney Sherret

GUESTS: Paul Ambrose, Nicole Weber, Beth King, Karla Saeger, David Simmons, James Hartwick, Carol Elsen, Angela Harlan, and Matt Vick

PRESIDER: Joan Littlefield Cook

\*Previously notified.

The December 5, 2019, meeting was called to order at 2:17 p.m. by Interim Associate Provost Joan Littlefield Cook. John Zbikowski moved, with a second by Lynn Gilbertson, to approve the minutes of the November 7, 2019, meeting, and then the motion carried.

**Announcements**

1. **Graduate Teaching Award Nominations**: Matt Vick will resend criteria and he asked that each college nominate one person and submit applications by March 1, 2020.

**Information Only Items**

Corey Davis made a motion to receive the Special Topics course item A, with a second by Denise Roseland, the motion carried.

1. Special Topics course from the Department of Chemistry: [CHEM 696C](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6334/index.html&step=showfullrecord): Instrumental Analysis.

**Business Items**

**College of Business and Economics**

Balaji Sankaranarayanan made a motion to change the wording on the proposal from “a dual-listing change” to “change of prerequisite”, and to approve the proposal. Abbie Daly second that motion. The motion carried without further discussion.

1. Curricular Action: Dual-listing change from the Department of Occupational and Environmental Safety and Health: [SAFETY 710](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5063/index.html&step=showfullrecord): Healthcare Safety.

**College of Education and Professional Studies**

Next, Lynn Gilbertson, with a second by Donna Vosburgh, moved to consider agenda items   
A – D. With no objections, the motion carried.

1. Curricular Action: New course number from the Department of Curriculum and Instruction: [CIBME 600](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/656/index.html&step=showfullrecord): Introduction to Business Education.
2. Curricular Action: Course prefix, dual-listing, and credit change from the Department of Curriculum and Instruction: [CIBME 660](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/690/index.html&step=showfullrecord): Principles of Career and Technical Education.
3. Curricular Action: Course prefix change from the Department of Curriculum and Instruction: [CIMBE 750](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/708/index.html&step=showfullrecord): Methods of Teaching.
4. Curricular Action: Revision of course outcomes from the Department of Curriculum and Instruction: [CIMBE 762](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/716/index.html&step=showfullrecord): Curriculum Issues and Design for Business Education.

Lynn Gilbertson moved to approve agenda items E – W. Jennifer Betters-Bubon seconded the motion. There was some discussion about creating a unique identity for the 660 courses. Agenda items J - L will have the dual listing removed, and the graduate version of the courses will be updated. Agenda items M – N are new courses created to change the standards for 2020, and items R – W will have the description updated, terms added to the title, and course numbers will change. With no objections, the motion carried.

1. Curricular Action: New course proposal from the Department of Communication Sciences and Disorders: [COMDIS 661](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6336/index.html&step=showfullrecord): Developmental Disorders Practicum.
2. Curricular Action: New course proposal from the Department of Communication Sciences and Disorders: [COMDIS 662](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6338/index.html&step=showfullrecord): Acquired Disorders Practicum.
3. Curricular Action: New course from the Department of Communication Sciences and Disorders: [COMDIS 791](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6342/index.html&step=showfullrecord): Pediatric Placement Practicum.
4. Curricular Action: New course from the Department of Communication Sciences and Disorders: [COMDIS 792](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6339/index.html&step=showfullrecord): School Placement Practicum.
5. Curricular Action: Prerequisite, course description, title, and credit change from the Department of Communication Sciences and Disorders: [COMDIS 793](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1176/index.html&step=showfullrecord): Medical Placement Practicum.
6. Curricular Action: Prerequisite and course description change, and remove dual-listing from the Department of Communication Sciences and Disorders: [COMDIS 677](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4150/index.html&step=showfullrecord): Disorders of Speech Production.
7. Curricular Action: Prerequisite change and remove dual-listing from the Department of Communication Sciences and Disorders: [COMDIS 683](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1153/index.html&step=showfullrecord): Augmentative and Alternative Communication.
8. Curricular Action: Prerequisite, course description, and dual listing change from the Department of Communication Sciences and Disorders: [COMDIS 684](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4477/index.html&step=showfullrecord): Aural Rehabilitation.
9. Curricular Action: New course proposal from the Department of Communication Sciences and Disorders: [COMDIS 675](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6337/index.html&step=showfullrecord): Cognition and Social Language.
10. Curricular Action: New course from the Department of Communication Sciences and Disorders: [COMDIS 780](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6341/index.html&step=showfullrecord): Capstone Seminar
11. Curricular Action: New course from the Department of Communication Sciences and Disorders: [COMDIS 692](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6340/index.html&step=showfullrecord): School Placement Seminar.
12. Curricular Action: Prerequisite and credit change from the Department of Communication Sciences and Disorders: [COMDIS 585](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1141/index.html&step=showfullrecord): Fluency Disorders.
13. Curricular Action: Credit, prerequisite, content, and title change from the Department of Communication Sciences and Disorders: [COMDIS 710](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1160/index.html&step=showfullrecord): FROM: Professional Issues in Communicative Disorders TO: Professional Issues Seminar.
14. Curricular Action: Prerequisite, course description, and title change from the Department of Communication Sciences and Disorders: [COMDIS 711](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1164/index.html&step=showfullrecord): Motor Speech and Resonance Disorders.
15. Curricular Action: Prerequisite, course description, and title change from the Department of Communication Sciences and Disorders: [COMDIS 720](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1168/index.html&step=showfullrecord): Voice and Airway Disorders.
16. Curricular Action: Prerequisite, course description, and title change from the Department of Communication Sciences and Disorders: [COMDIS 722](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1169/index.html&step=showfullrecord): Acquired Language Disorders.
17. Curricular Action: Prerequisite, course description, and title change from the Department of Communication Sciences and Disorders: [COMDIS 730](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1173/index.html&step=showfullrecord): Swallowing and Feeding Disorders.
18. Curricular Action: Prerequisite added, course description and title change from the Department of Communication Sciences and Disorders: [COMDIS 764](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1174/index.html&step=showfullrecord): Developmental Language Disorders.
19. Curricular Action: Program revision from the Department of Communication Sciences and Disorders: [EDMSCMDS](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/64/index.html&step=showfullrecord): Communication Sciences and Disorders Degree (MS).

Kris Curran made a motion to approve agenda items X – OO, which are part of a new Master’s program: Instructional Design and Learning Technology. This program includes four stackable certificates. Lynn Gilbertson seconded Kristen’s motion. With no questions or concerns, the motion carried.

1. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 701](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1288/index.html&step=showfullrecord): Introduction to Instructional Design and Learning Technologies.
2. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 702](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1257/index.html&step=showfullrecord): Designing for Digital Learning: Theories and Models.
3. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 703](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1258/index.html&step=showfullrecord): Designing Digital Learning in the Field.
4. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 711](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6226/index.html&step=showfullrecord): Current Trends in Learning and Emerging Technologies.
5. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 712:](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6225/index.html&step=showfullrecord) Research Methods to Support Learning Technology Exploration.
6. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 713](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6224/index.html&step=showfullrecord): Working with and Evaluating Emerging Learning Technologies.
7. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 726](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6252/index.html&step=showfullrecord): Planning Effective Learning Experiences.
8. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 727](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6254/index.html&step=showfullrecord): Producing Effective Learning Experiences.
9. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 728](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6262/index.html&step=showfullrecord): Producing Learning Experiences in the Field.
10. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 751](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6257/index.html&step=showfullrecord): Leading Learning Technology Programs & Initiatives.
11. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 752](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6256/index.html&step=showfullrecord): Learning Technology Unit Leadership.
12. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 753](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6258/index.html&step=showfullrecord): Leading & Navigating Organizational Technology Change.
13. Curricular Action: New course from the Department of Educational Foundations: [EDFOUND 779](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6350/index.html&step=showfullrecord): Instructional Design and Learning Technology Capstone Seminar.
14. Curricular Action: New program from the Department of Educational Foundations: [Instructional Design and Learning Technology.](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/476/index.html&step=showfullrecord)
15. Curricular Action: New certificate from the Department of Educational Foundations: [Foundations of Learning Design](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/477/index.html&step=showfullrecord).
16. Curricular Action: New certificate from the Department of Educational Foundations: [Emerging Technology for Digital Learning](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/478/index.html&step=showfullrecord).
17. Curricular Action: New certificate from the Department of Educational Foundations: [Producing Effective Learning Experiences](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/479/index.html&step=showfullrecord).
18. Curricular Action: New certificate from the Department of Educational Foundations: [Leadership in Instructional Design and Learning Technology](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/480/index.html&step=showfullrecord)

John Zbikowski made a motion to approve agenda items PP – RR from the College of Education and Professional Studies. This change will deactivate three courses that have not been in use for a while. Denise Roseland seconded the motion. With no questions or concerns, the motion carried.

1. Curricular Action: Course deactivation from the College of Education and Professional Studies: [EDUINDP 610](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3980/index.html&step=showfullrecord): Creating Professional Development Plans.
2. Curricular Action: Course deactivation from the College of Education and Professional Studies: [EDUINDP 612](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3984/index.html&step=showfullrecord): Verification of the Professional Development Plan.
3. Curricular Action: Course deactivation from the College of Education and Professional Studies: [EDUINDP 710](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3976/index.html&step=showfullrecord): Mentoring the Initial Educator.

Shannon Stuart made a motion, with a second by Lynn Gilbertson, to approve items SS-UU. This action would deactivate two Special Education courses and allow for a program change. With no questions or concerns, the motion carried.

1. Curricular Action: Course deactivation from the Department of Special Education: [SPECED 650](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3899/index.html&step=showfullrecord): Intervention for Children with EBD.
2. Curricular Action: Course deactivation from the Department of Special Education: [SPECFLD 685G](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4316/index.html&step=showfullrecord): Field Study Infants and Toddlers with Disabilities.
3. Curricular Action: Required program change from the Department of Special Education: [EDMSESPED / SPEDPRFDEV](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/355/index.html&step=showfullrecord): Special Education –Professional Development Emphasis (MSE).

**College of Letters and Sciences**

Item A on the agenda, the new course request for the College of Letters and Sciences, was approved on a Donna Vosburgh / John Zbikowski motion.

1. Curricular Action: New course from the Department of Chemistry: [CHEM 680](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6335/index.html&step=showfullrecord): Instrumental Analysis.

A motion to approve agenda items B – G was made by Jiazhen Zhou and seconded by Sarah Hessenauer. It was noted that items C – F would still be used if the Master’s program were not approved. With no questions or concerns, the motion carried.

1. Curricular Action: New course from the Department of Computer Science: [COMPSCI 738](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6347/index.html&step=showfullrecord): Algorithms in the Real World.
2. Curricular Action: Prerequisite change from the Department of Computer Science: [COMPSCI 750](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6181/index.html&step=showfullrecord): System and Software Security.
3. Curricular Action: Prerequisite, course name, course number, and course plan change from the Department of Computer Science: [CYBER 754](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6179/index.html&step=showfullrecord): Intrusion Prevention and Detection.
4. Curricular Action: Prerequisite change from the Department of Computer Science: [COMPSCI 755](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4848/index.html&step=showfullrecord): Cryptography and Security Protocols.
5. Curricular Action: Prerequisite and grade basis from the Department of Computer Science: [CYBER 759](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6182/index.html&step=showfullrecord): Topics in Cybersecurity.
6. Curricular Action: Add emphasis from the Department Computer Science: [LSMSCMPSCI](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/384/index.html&step=showfullrecord): Computer Science (MS).

Christine Neddenriep moved to approve items H – I on the agenda. With no questions or concerns, the motion carried.

1. Curricular Action: Dual-listing change from the Department of Psychology: [PSYCH 620](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3092/index.html&step=showfullrecord): Foundations of Professional School Psychology.
2. Curricular Action: Dual-listing change from the Department of Psychology: [PSYCH 680](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3447/index.html&step=showfullrecord): School Violence and Crisis Management.

Next, Sarah Hessenauer moved to approve agenda items J – L, a course revision and two new course requests from the department of Social Work. Jiazhen Zhou seconded Sarah’s motion. With no questions or concerns, the motion carried.

1. Curricular Action: Course revision from the Department of Social Work: [SOCWORK 501](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3267/index.html&step=showfullrecord): Assertiveness Training in the Helping Professions.
2. Curricular Action: New course from the Department of Social Work: [SOCWORK 630](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6352/index.html&step=showfullrecord): Social Work Practice in Bereavement.
3. Curricular Action: New course from the Department of Social Work: [SOCWORK 635](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6351/index.html&step=showfullrecord): Social Work Practice with LGBTQ Population.

**Miscellaneous**

Curricular Action: Request to allow [undergraduate seniors to take up to 12 graduate credits at undergraduate tuition](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/miscadmin/82/index.html&step=showfullrecord).

A motion to approve the request to allow undergraduate seniors to take up to 12 graduate credits at undergraduate tuition was made by Balaji Sankaranarayanan and seconded by Kristen Curran.

After some discussion, a motion was made to amend the marketing material to state Undergraduates Taking Graduate Courses.

(Balaji S. / Kristen C.)

Following further discussion, a motion was made to withdraw the motion to amend the marketing material.

(Balaji S. / Kristen C.)

Finally, a motion to approve ungraduated seniors taking 12 graduate credits at undergraduate tuition was made by Balaji Sankaranarayanan and seconded by Kristen Curran. The motion carried.

**Discussion Item**

**Graduate curriculum process**

David Simmons and James Hartwick had a conversation with the Graduate Council about the graduate curricular process and the topic of intercollege consultation. Chair Simmons spoke about the priority of faculty ownership over the curriculum as a priority from a survey. It was noted that all graduate programs are represented at Graduate Council. The discussion moved to discussing methods of improving consultation between colleges, including from departments that do not currently have graduate programs. There will be continued discussions on improving the consultation process.

Donna Vosburgh moved to adjourn the meeting at 4:07 p.m. Lynn Gilbertson seconded the motion. Motion carried.

Respectfully submitted,

Ruth Peterson

Secretary