

GRADUATE COUNCIL MEETING MINUTES

November 4, 2021

PRESENT: SangHee Park, Matthew Selesky, Praveen Parboteeah, Arjan Premti, Andy Dahl, John Smith, Russ Kashian, Lynn Gilbertson, Anne Durst, Jennifer Better-Bubon, Karla Saeger, Wade Tillett, Shannon Stuart, Denise Roseland, Molly Schwieger, Kris Curran, Christine Neddenriep, McKinley Lavin, Alana Platt

ABSENT: *Corey Davis, Donna Vosburgh, Haijian Sun, Courtney Luedke, Lopamudra Mukherjee, Xueqing Chen, Paul Kosik, Sarah Hessenauer

GUESTS: Balaji Sankaranarayanan, Lana Collet-Klingenberg, Kristin Plessel, Abbie Windsor, Carol Elsen, Linda Yu, Tamela Rocke, Carl Fox, Heather Chermak

PRESIDER: Matthew Vick

*Previously notified.

The November 4, 2021 meeting was called to order at 2:15 p.m. by Dean, Matthew Vick

I. Approval of Minutes from the October 7, 2021 Meeting: Jennifer Better-Bubon moved to approve. Praveen Parboteeah seconded and motion passed.

II. Information Only

Praveen Parboteeah moved to accept informational items. Jennifer Better-Bubon seconded and motion passed.

A. SPECED 796A: Science of Reading 1: Phonetics, Linguistics and Interventions

B. Minutes from Graduate Audit and Review Committee Meeting

III. Business Items

A. College of Arts and Communication

B. College of Business and Economics

Russ Kashian moved to approve item B1. Andy Dahl seconded and motion passed.

1. Curricular Action: Program Change Request: **BEMSFINANC**: Finance (MS)

C. College of Education and Professional Studies

Jennifer Betters-Bubon moved to approve items C1-C9. Molly Schwieger seconded and motion passed.

1. Curricular Action: Course Change Request: [COUNSED 696](#): Special Studies
2. Curricular Action: Course Change Request: [COUNSED 718](#): Principles of Counseling
3. Curricular Action: Course Change Request: [COUNSED 719](#): Appraisal Procedures in Counseling
4. Curricular Action: Course Change Request: [COUNSED 720](#): Career Development and Information Services
5. Curricular Action: Course Change Request: [COUNSED 721](#): Groups: Theory and Practice
6. Curricular Action: Course Change Request: [COUNSED 722](#): Theories of Counseling
7. Curricular Action: Course Change Request: [COUNSED 736](#): Counseling across the Lifespan
8. Curricular Action: Course Change Request: [COUNSED 741](#): Social and Cultural Foundations in Counseling
9. Curricular Action: Course Change Request: [COUNSED 746](#): Counseling and the Chemical Dependency Process

Praveen Parboteeah moved to approve item C10. Russ Kashian seconded and motion passed.

10. Curricular Action: Program Change Request: [EDMSEPD PDHHRP](#): Professional Studies – Health, Human Performance, and Recreation Emphasis (MSE)

Praveen Parboteeah moved to approve items C11-C12. Andy Dahl seconded and motion passed.

11. Curricular Action: Course Change Request: [SPECED 752](#): Academic Intervention I
12. Curricular Action: Course Change Request: [SPECED 754](#): Academic Intervention II

D. College of Letters and Sciences

Items D1-D4 were tabled until the December 2,2021 meeting.

1. Curricular Action: Program Change Request: [LSMSWSOCWK](#): Social Work (MSW)
2. Curricular Action: Program Change Request: [SCHSWRKCRT](#): School Social Work Graduate Certificate
3. Curricular Action: Course Deactivation: [SOCWORK 512](#): Human Behavior and the Social Environment II
4. Curricular Action: Course Change Request: [SOCWORK 783](#): Social Work Field Experience

E. Graduate Audit and Review Committee Student Representative Election:

Sabrina Jackson volunteered to be student representative. Praveen Parboteeah moved to approve. Jennifer Betters-Bubon seconded and motion passed.

IV. Discussion: Graduate Admission Criteria:

There was discussion from COM DIS about using the Major GPA.

Praveen Parboteeah moved to adjourn. Andy Dahl seconded. Motion passed and meeting was adjourned at 2:54 p.m.

Respectfully submitted,

Ruth Peterson
Secretary

AGENDA
Audit & Review Committee
10/19/21
11:30-12:30
McGraw 19A

Attendance: Rhea Vichot, Pavan Chennameneni, Tia Schultz, Chris Neddenriep, Matt Vick, Katy Casey, Sabrina Jackson

Excused: S.A. Welch, Carrie Merino, Elena Levy-Navarro

- I. Call to order by Katy Casey at 11:30 AM
- II. Approval of the agenda-motion by Pavan/seconded by Chris; passed
- III. Reminders/Updates
 - a. New self-study template shown
 - b. Request made to update outlook to help OAA schedule Review Team and Face to Face meetings
 - c. OAA website resources and portal were shown
 - d. OAA is working with reduced staff, be patient 😊
 - i. Request to email Katy directly rather than assessment@uww.edu
 - ii. Self studies will be created by OAA and a link to sent to the program, but not short self-studies or progress reports.
- IV. New Business
 - a. A&R Review Schedule (see below); group agreed to not schedule winter or spring break meetings
 - b. Review of evaluation form & Recommended Actions
 - i. Audit and Review resources online: <https://www.uww.edu/assessment/audit-and-review>
 - ii. We will use this time to review the new template and evaluation criteria.
 - iii. Audit and Review schedule and recent evaluations: <https://www.uww.edu/assessment/review-schedule-and-evaluations>
 - c. Revisions to self-study for accredited program
 - i. School Psychology
 1. 7-year cycle to align with NASP
 2. Revision to assessment section to align with accreditation report

A motion was made by Pavan and seconded by Andy to approve the precedent of fully accredited programs (not just colleges) be able to align their accreditation programs with audit and review cycles and revise appropriate sections of the report. The motion passed unanimously.

- d. Review Team Assignments
 - i. A motion was made by Chris/seconded by Pavan that **no** college expert be included on graduate review teams. The Dean of Graduate Studies, or designee, will serve as a voting reviewer and provide context.

- e. For the remainder of the academic year, Graduate A&R Committee meetings will be scheduled “as needed,” with one last meeting held in spring before the end of spring term

V. Adjournment

Review Team Assignments

A&C Communication (MS) Progress Report

Author: Corey Davis

Review Team Chair: Pavan Chennamaneni

Review Team members: Chris Neddenriep, Carrie Merino, Katy Casey, Sabrina Jackson, and Matt Vick

COEPS Business Education (MSE) Self Study

Author: Karla Saeger

Review Team Chair: Elena Levy-Navarro

Review Team Members: Andy Yu, S-A Welch, Katy Casey, and Matt Vick