

GRADUATE COUNCIL MEETING MINUTES

September 8, 2022

PRESENT: Corey Davis, SangHee Park, Praveen Parboteeah, Alana Platt, Andy Ciganek, Arjan Premti, Max Hsu (for Andy Dahl), Avishek Bhandari, John Smith, Michael Hammer (for Lynn Gilbertson), Nicole Weber, Brenda O'Beirne, Sarah Beth Nelson, Shannon Stuart, Lindsey Greviskes, Lucy Heimer, Kris Curran, Christine Neddenriep, Sarah Hessenauer

ABSENT: Vanessa Wlezien, Todd Loushine, Russ Kashian, Karla Saeger, Marijuana Vandyck, Denise Roseland, Lopamudra Mukherjee,

GUESTS: Angela Harlan, Kristin Plessel, Abbie Windsor, Paul Waelchli, Linda Yu, Andrea Ednie

PRESIDER: Matthew Vick

*Previously notified.

The September 8, 2022 meeting was called to order at 2:16 p.m. by Dean, Matthew Vick

- I. Approval of Minutes from the May 5, 2022 Meeting: Shannon Stuart moved to approve. Andy Ciganek seconded and motion passed.
- II. Announcements
 - A. Program coordinators update contact information on the [graduate studies website](#)
 - B. E-App update
 - C. Survey on mental health going out to faculty, staff and students was approved
- III. Information Only
 - A. Special courses approved over the summer: Corey Davis moved to accept and record the special courses approved over the summer. Praveen Parboteeah seconded and motion passed.
 1. COUNSED 696E: Current Issues in Counseling – spring 2023
 2. COUNSED 696F: Current Issues in Counseling – summer 2023
 3. ENGLISH 696CC: Central Concepts in Literary Theory (last offering as special topics)
 4. SPECED 696E: Alternative Wisconsin Foundations of Reading Test
 5. CIGENRL 796A: Early Childhood Education and Care: Policy, Leadership, Advocacy

IV. Business Items

A. College of Arts and Communication

Andy Ciganek moved to approve items A1-A2. Shannon Stuart seconded and the motion passed.

1. Curricular Action: New Course Proposal: **COMM 772 : TEAM COMMUNICATION FOR HIGH-PERFORMING SMALL GROUPS**
2. Curricular Action: New Course Proposal: **COMM 774 : MEDIA RELATIONS FOR COMMUNICATION PROFESSIONALS**

B. College of Business and Economics

Arjan Premti moved to approve item B1. Corey Davis seconded and the motion passed.

1. Curricular Action: Course Change Request: **FNBSLW 732 : QUANTITATIVE FINANCIAL ANALYSIS**

Graduate Council did not vote on this action, it still requires updates before it is ready to be voted on.

2. Curricular Action: Miscellaneous Request: **79: Update Catalog to Reflect Full time Status of Doctor of Business Administration Dissertators**

C. Graduate Catalog

Change in language in the catalog for General Information – Graduate Admission **Application to degree programs.** (Please see attached document).

Andy Ciganek moved to amend the current Graduate Admissions statement “Applicants are exempt from the TOEFL requirement if they” and replace that with “or one of the following.” The amendment includes removing the statement on number 14 “Have a former professor send a letter of recommendation directly to the School of Graduate Studies attesting to the student’s ability to pursue graduate study in the United States.” Corey Davis seconded and the motion passed.

Kris Curran moved to adjourn. Arijan Premti seconded and motion passed. Meeting adjourned at 2:44pm.

Respectfully submitted,

Ruth Peterson
Secretary

Proposed change in language in the catalog for General Information – Graduate Admission **Application to degree Programs**

12. Arrange for an official Test of English as a Foreign Language (TOEFL) score to be sent directly to the School of Graduate Studies if English is not the native language. A TOEFL score of 79 internet-based is required for admission into some degree programs and is strongly recommended by others.

or

Arrange for admission into the Wisconsin English Second Language Institute ([WESLI](#)) in Madison, Wisconsin. Students must complete the institute's 700 level, including academic reading and writing, and academic listening and speaking skills, with a rating of "very good" or higher (3, 3+, or 4). Students must arrange to have these results and a recommendation from WESLI forwarded to the School of Graduate Studies.

or

An official International English Language Testing System (IELTS) score is acceptable. The minimum required score is 6.0.

Applicants are exempt from the TOEFL requirement if they:

or

- have earned a bachelor's degree from an English-speaking country.
- have attended a U.S. college or university continuously for more than one year or have a completed U.S. undergraduate degree.
- have received an undergraduate degree from a foreign institution where English is the language of instruction.
- have resided and worked in the U.S. for more than one year without being a student.

13. Send a completed certification of finances form to the School of Graduate Studies to demonstrate that there is adequate financial support available during the planned period of study. Forms are located at <http://www.uww.edu/gradstudies>.

~~14. Have a former professor send a letter of recommendation directly to the School of Graduate Studies attesting to the student's ability to pursue graduate study in the United States.~~