

UC Maintenance Work Crew

Department: James R. Connor University Center

Reports To: UC Building and Grounds Superintendent / Facilities Repair Worker - Advanced

Hours per week: During the academic year, 10-15 hours and during the summer, approximately 40 hours. Hours are flexible & arranged with the UC Building and Grounds Superintendent or Facilities Repair Worker- Advanced.

Starting Wage: \$10.00 per hour

High Impact Practice – By incorporating classroom learning into hands-on work experiences as well as providing supervision and coaching, students gain the necessary tools to grow and contribute as professionals. This engagement leads to increased rates of retention, graduation, and job placement.

Position Summary

The UC Work Crew member works on projects such as: maintenance around the UC, Drumlin Dining Hall, Esker Dining Hall, and UW-Whitewater University Bookstore, painting of any of the previously mentioned buildings, moving items from storage and taking down and setting up tables and chairs for Hamilton Room event(s).

Tasks (and Corresponding LEAP Essential Learning Outcomes)

Intellectual and Practical Skills

- Works independently, in the absence of the UC Custodial or building staff
- Demonstrates good time management by arriving to work on time

Personal and Social Responsibility

- Monitors and empties trash/recycling from the Ike Schaffer Commons/ UC Concourse areas as needed
- Wipes off smudges and smears from door glass
- Wipes off smudges and smears from walls, ledges and railings
- Removes litter and debris from tile, carpet, rubber flooring, ramps, steps and elevator
- Assists with lawn cutting and edge trimming
- Assists with removing litter and debris from the areas around the University Center, Esker and Drumlin Dining Halls and UW-Whitewater University Bookstore
- Assists with moving items from storage to identified sites/locations
- Assists with auditorium to lunch set-up in the Hamilton Room during Warhawks SOAR (Student Orientation, Advising, and Registration) sessions
- Lives the UC brand image through the 6 Keys of Exceptional Customer Service
 - *Smile and Greet, Appearance, Competence/Knowledge, Communicate, Go the Extra Mile, Say “Thank You” and “You’re Welcome”*

Integrative and Applied Learning

- Assists with set-up and turnaround of the Hamilton Room as needed
- Assists with cleaning and maintaining plant beds (planting, weeding, watering, etc.)
- Helps with painting projects (touch-up walls, etc.)

Knowledge of Human Cultures and the Physical and Natural World

- Serves as a “Runner” (retrieving items as needed)
- Serves on an on-call basis – performs tasks as they arise, delegated by Supervisor, Lead Custodial Worker(s), UC Building Managers, or UC Building and Grounds Superintendent
- Works collaboratively with UC departments

Required Skills and Abilities

- Must possess the physical strength and stamina to perform required tasks including: ability to bend, stoop, kneel, move furniture, and work on one’s feet for extended periods of time

Work Environment

- This position works in the James R. Connor University Center. UC Work Crew students work around the UC, Drumlin, Esker and the UW-Whitewater University Bookstore. Students assigned to work in all areas and may work inside and outside of these buildings

Minimum Qualifications

- Must be a registered UW-Whitewater student enrolled at least half time
- Must maintain an overall GPA of 2.0

Both Work Study and Regular Pay candidates will be considered

UW-Whitewater is an equal opportunity/affirmative action employer. We promote excellence through diversity and encourage all qualified UW-Whitewater students to apply.

Contact Information

Jenny Clauer
 Custodial Services Supervisor
 James R. Connor University Center
 University of Wisconsin-Whitewater
 (262) 472-1185 (Office)