



UNIVERSITY STAFF COUNCIL (USC) | MEETING MINUTES
THURSDAY, FEBRUARY 2, 2023 | 9:00 A.M.
WEBEX | LT4012

MISSION STATEMENT

The mission of the University of Wisconsin-Whitewater University Staff Council (USC) is to promote a positive environment for all university staff employees and encourage active participation in the University decision-making process. The USC is dedicated to promoting professional development and ongoing educational opportunities as well as serving as a channel of respectful communication among all university staff employees, and between university staff employees and the broader University community. The USC serves in an advisory role to the Chancellor and University administration. The USC represents all university staff permanent, temporary, and project appointment employees of the University.

MEETING AGENDA

Attendance:

Executive Board

- Jacqui Palcic
- Julia Rowehl
- Pedro Aranda
- TBD

Council Members

- Tanja Anderson
- Karen Brueggeman
- Jenny Clauer
- Wesley Enterline

- Jill Gerber
- Katrisa Hilliard
- Ramon Rocha

Additional Attendees:

Faculty Senate Representative

- Tracy Hawkins

Academic Staff Assembly Representative

- Christine Hoover

Guest(s): ~~Katy Casey~~, Matt Winden, ~~Yadira Foulker~~ (Strategic Planning)

- **Matt Winden: Strategic Planning Update**
 - Process
 - Review of last strategic plan – what was accomplished and what was not and why
 - A lot was still good, what should we prioritize – is anything missing
 - Gathered feedback from open forums
 - All was still important – but too many goals to focus as they were not targeted
 - Prioritized goals gathered from the forums
 - Last strategic plan (had 17 key indicators) – what we were already doing
 - Metrics on these could not be measured
 - Established top themes
 - Took campus stakeholder feedback to get to final themes
 - Holistic – not individually
 - Themes – want to make progress – Goals are not what we are already doing
 - 1) Enhance value of the UW-Whitewater education
 - 2) Champion student diversity, inclusion and advocacy
 - 3) Advance outside-the-classroom experience
 - 4) Deepen A Culture of Collaboration

- New themes meant to be more targeted / fewer – for intentional progress
- Complimentary to other missions/visions on campus
- Roughly halfway through the process
- Expert Teams will meet – 1 team for each theme
 - To develop goals and metrics for each theme
- Keep updates during cabinet meetings
- Strategic Planning and Budget Committee: SPBC minutes with more details can be found:
 - <https://www.uww.edu/strategic-plan/spbc>
- Present updates during governance group meetings, such as General University Staff Meeting
- Fully done by end of semester / formalized during the summer
- Will share PowerPoint Slides with Jaqui Palcic to share with committee

Quorum Present: Yes

1. Approval of **Thursday, January 12, 2023** USC meeting minutes
 - Motioned: Jaqui Palcic
 - Seconded: Julia Rowehl
 - Approved: 8 Aye; 0 Nay

 2. Chair Report | Jacqui Palcic
 - Discussed with Chancellor's cabinet for smooth transition for new Chancellor
 - Dr. Corey A. King reached out to introduce himself to governance leaders
 - Dr. Robin Fox announced her retirement on May 19, 2023
 - Will have a retirement celebration held on May 9, 2023 from 3:30 pm – 5:30 pm in UC 275
 - Dr. John Cheneweth will return to his previous role as Provost
 - Resolution for Cabinet Level Search Committees – was voted on
 - Regent Award this year – more feedback/input – due May 5
 - Possibly tie-in with University Staff Excellence Award
 - UW System IT visiting campus on February 17 at 12:30 pm in L1007
 - Wes Enterline and Pedro Aranda volunteered to attend
 - March 28 University Staff Training
 - Resolution for HR Ticketing – working on it
 - Winther / Heide Hall Project
 - Last proposals were unfocused
 - Smoking policy – added vaping on what is prohibited

 3. Treasurer Report | Julia Rowehl (are the same)
 - General 102 Account: \$1195.72
 - Foundations Account: \$ 657.69
 - Qdoba is also available for fundraising
 - i. Book fundraiser online
 - ii. Use fundraiser code
-

iii. 25% sales

4. Updates from other Governance Groups:
 - a. Faculty Senate | Tracy Hawkins / TBD
 - Minor Revisions to the policies
 - Major changes to repeat policies (higher of the two)
 - Update Sabbatical
 - Instructional staff to esteemed staff road to tenure
 - Update personal rules to account digital purple books
 - Service Equity – joining committees where nothing happens
 - Free Speech Survey results came out
 1. Some news outlets have picked up story
 - b. Academic Staff Assembly | Christine Hoover
 - AS onboarding committee for all new hires and setup for success
 - Moving large number of Academic Staff back to renewal
 - State of Assembly – to share priorities for remainder of the year
 1. Survey of what flexibility looks like
 - Have easier distinction between Academic Staff vs Instructional Academic Staff
 - c. Whitewater Student Government | Julia Rowehl
 - About Rock County FAC proposal; no motion yet
 - Clerk Madison Meyers
 1. Resolution honoring contribution
 - a. Voted unanimously to honor her
 5. Campus Committees (*upload committee updates a minimum of 24 hours prior to meeting to correct date folder at T:\University Staff Council\USC Council Meeting Information*):
 - a. Audit, Review, Compliance and Ethics (ARCE) | Jacqui Palcic
 - b. Chancellor's Committee on Veteran and Service-Member Issues | Julia Rowehl
 - c. Community Engagement Center (CEC) Advisory Board | Julia Rowehl
 - d. Essential Learning and Assessment Review Committee (ELARC) | Jill Gerber
 - e. Inclusive Excellence | Julia Rowehl
 - a. Speaker: Lydia X.Z. Brown
 - b. Film about disabled and their perspective and how they are viewed
 - f. JED Team (Mental Health) | Julia Rowehl
 - g. Landscape and Planning | Wes Enterline
 - h. Parking Committee | Jill Gerber & Wes Enterline
 - i. Rec. Sports Advisory Committee | Jill Gerber
 - j. Strategic Planning & Budget Committee (SPBC) | Jacqui Palcic / Julia Rowehl
 - k. Strategic Planning Process Team | Jacqui Palcic
 - l. Student Success Committee | TBD
 - m. Sustainability Committee | TBD
 - n. Title IX Advisory Committee | Karen Brueggeman
 - o. Titling Committee | Jacqui Palcic, Karen Brueggeman
 - p. University Center Board | Jenny Clauer
 - q. University Program Array Review Committee (UPARC) | TBD
 - r. University Technology Committee | Karen Brueggeman
-

- s. UWW at Rock County Admin Council | Tanja Anderson
 - t. UWW at Rock County Steering Committee | Tanja Anderson
 - u. UWW at Rock County Safety and Facilities Committee | Tanja Anderson
 - a. Low Staff – looking for custodians
 - b. Positions open
6. Subcommittee Reports
- a. By-laws
 - b. Elections
 - c. Employee Recognition
 - a. US Employee Recognition & Retirement Dinner
 - i. May 9, 2023 at 4:30 pm – 7 pm in UC Hamilton Room
 - b. 6-8 nominations currently
 - c. March 1 deadline for nominations
 - d. Grant/Fundraising
 - a. Second Salem
 - i. Agreed on Flyer
 - 1. Just add banner on top
 - ii. Agreed on newspaper ad
 - e. Programming/Outreach
7. Other Business:
- **Ideas for General Meeting Tuesday March 21 9am-11am**
 - i. Stephanie Hartmen - HR
 - ii. Kepro/Well Wisconsin to do presentation ~1 hr
 - iii. Chief Kiederlan to talk about Parking
 - iv. Matt Windent to talk about Strategic Planning
 - v. King to talk for a bit
 - vi. Update / Qdoba
 - vii. Schedule for UC 275B
8. Next Meeting
- **Date: March 2, 2023 Time: 9 am – 11 am**
Plan to meet In Rock County Hyet Smith 27
-