



The mission of the University of Wisconsin-Whitewater University Staff Council (USC) is to promote a positive environment for all university staff employees and encourage active participation in the University decision-making process. The USC is dedicated to promoting professional development and ongoing educational opportunities as well as serving as a channel of respectful communication among all university staff employees, and between university staff employees and the broader University community. The USC serves in an advisory role to the Chancellor and University administration. The USC represents all university staff permanent, temporary, and project appointment employees of the University.

COUNCIL MEETING MINUTES
THURSDAY, APRIL 4, 2024 | 9:00 A.M.
UNIVERSITY CENTER 259 - WEBEX

ATTENDEES

USC Representatives:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Tanja Anderson | <input checked="" type="checkbox"/> Jenny Clauer | <input checked="" type="checkbox"/> Tamela Rocke |
| <input checked="" type="checkbox"/> Pedro Aranda | <input checked="" type="checkbox"/> Wesley Enterline | <input checked="" type="checkbox"/> Russel Schmidt |
| <input checked="" type="checkbox"/> Kat Bastien | <input checked="" type="checkbox"/> Jill Gerber | |
| <input checked="" type="checkbox"/> Karen Brueggeman | <input checked="" type="checkbox"/> Elizabeth Lamb | |

Quorum Present: YES/ NO

Other Governance Attendees:

- | | | |
|-----------------------------------|--|--|
| <u>Faculty Senate</u> | <u>Academic Staff Assembly</u> | <u>Whitewater Student Government</u> |
| <u>Representative</u> | <u>Representative</u> | <u>Representative</u> |
| <input type="checkbox"/> Kim Nath | <input checked="" type="checkbox"/> Michael Gorman | <input type="checkbox"/> Angelina Izzo |

Guest(s): Kai Instefjord

AGENDA

1. Priority Business
 - Call the Meeting to Order (9:04 am)
 - Approval of **Thursday, March 7, 2024 & Wednesday, March 13, 2024** USC council meeting minutes
 - i. Motion: Tamela Rocke
 - ii. Second: Karen Brueggeman
 1. 10 Yay; 0 Nay

2. Action Items (Guest speakers, Proposed Consent Items, Resolutions, or Discussion)
 - Kai – HR Report
 - i. Fixed Terminal Academic Staff hiring deadline was Monday April 1
 1. Salaries not necessarily final – purpose to adhere to ASA’s desire to provide notification within 30 days (whether they are hired or not)
 - ii. Family Leave > to be approved by Board of Regents (on the News)

1. Separate leave category? – Paternity/Maternity leave
 2. Went into affect on Monday
 - a. <https://www.wisconsin.edu/ohrwd/benefits/leave/fmla/>
 - Proposal to have “DA Council” under USC starting Fall 2024 | Elizabeth Lamb
 - i. Started by Susan Wildermuth 2 years ago
 - ii. Who will “look after” as LTC is reorganizing
 - iii. May fit under Programming / Outreach committee
 - iv. Action: Elizabeth to follow-up with Sue for better direction
 - Discuss Bylaws Subcommittee | Wes Enterline
 - i. Table – Move to next meeting
3. Other Governance Group Leadership Reports
- a. [Faculty Senate](#) | Kim Nath
 - b. [Academic Staff Assembly](#) | Michael Gorman
 - Compensation Spreadsheets
 1. Using similar methodology for prioritization
 - FMLA (Family and Medical Leave Act)
 1. Figuring out who it covers
 - a. Instructional Academic Staff
 - b. Non-instructional Academic Staff
 - Elections going on
 - Policy prioritization go have funds to accomplish tasks
 - c. [Whitewater Student Government](#) | Angelina Izzo
4. USC Chair Report | Wes Enterline
- No Report
 - Compensation
 - i. Looking at updated spreadsheets
 1. Ideally, if Budget Managers / Colleges / Departments have the budget, should give increases on what they can
 2. Then it addresses most on the spreadsheet, and makes it an easier ask from Tuition increase
 - ii. Submit by May 1 to Chancellor
 - iii. Vote to approve spread sheet (narrative is still draft)
 1. Motion: Karen Brueggeman
 2. Second: Jenny Clauer
 - a. 10 Yay; 0 Nay
5. Constituency Reports
- Academic Affairs Report | Kat Bastien / Tamela Rocke
 - i. Tamela Rocke
 1. Employee Recognition
 - a. So far, 8 signed up for recognition / retirement lunch
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2. Grant Fundraising
 - a. Not comfortable doing an event in Spring, so instead planning for Fall
 - i. Partner w/ WWUSD – they pick a day in September
 - ii. We can plan sooner, and they can pick same if they want
 - ii. Kat Bastien
 1. Chancellor Inauguration done
 2. Campus survey participation awards sent out
 3. Repository can self identify on DEI efforts
 - a. Hosted by forums
 - i. First is COBE and rotate between colleges
 4. Create faculty tool kit / resources to have inclusivity in classroom
 5. Mental health – JED is alive and moving forward
 6. Leadership feedback – faculty senate
 - a. Gathered resources to see what they do
 - b. Moving forward w/ pilot to assess Dean at Rock County
 - c. Questions from other campus
 - i. Who can assess – everybody should be able to
 - Finance and Administrative Affairs Report | Wes Enterline / Russel Schmidt
 - i. Wes Enterline
 1. June USC meeting to be held on June 3 @ 9 am; location TBD
 - Student Affairs Report | Karen Brueggeman/Jenny Clauer
 - i. Karen Brueggeman
 1. Safety task force – what to do with directions from report
 - ii. Jenny Clauer
 1. Not sure if esker remodel will be happening
 - At-Large Report | Pedro Aranda/Jill Gerber/Elizabeth Lamb
 - i. Elizabeth Lamb
 1. Search for pride center position
 - ii. Pedro Aranda
 1. Dean Announced Tuesday morning
 - a. Lana Collet-Klingenberg is new dean for College of Education and Professional Studies
 2. Winther renovation tentative plans
 - a. Move out required after classes end on 2026
 - b. Winther build: 2026-2027, 2027-2028, possibly 2028-2029
 - c. Preferred course times/format may not be possible, schedulers will need to be flexible with one less building not available during renovations
 - UW-W at Rock County and Human Resources | Tanja Anderson
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6. Campus Committee Reports (upload committee updates a minimum of 24 hours prior to the meeting to the correct date folder at T:\University Staff Council\USC Meetings-Council):
 - a. Audit, Review, Compliance and Ethics (ARCE) | Wes Enterline
 - b. Campus Landscape and Planning | Wes Enterline
 - c. Chancellor's Inauguration Committee | Kat Bastien
 - d. Chancellor's Committee on Inclusive Excellence | Kat Bastien
 - e. Chancellor's Committee on LGBT* Issues | Elizabeth Lamb
 - f. Chancellor's Committee on Student Success | Tamela Rocke
 - g. Chancellor's Committee on Veteran and Service-Member Issues | Karen
 - h. Competition review Committee | Wes Enterline
 - i. James R. Conner University Center Board | Jenny Clauer
 - j. Chancellor's Committee on Mental Health | Kat Bastien
 - k. Leadership Feedback Committee | Kat Bastien
 - l. Parking Committee | Jill Gerber
 - m. Rec. Sports Advisory Committee | Jill Gerber
 - n. Sexual Violence and Harassment Advisory Committee | **NEED REPRESENTATIVE**
 - o. Strategic Planning & Budget Committee (SPBC) | Wes Enterline / Tamela Rocke
 - p. Sustainability Advisory Committee | Wes Enterline
 - q. Titling Committee | Karen Brueggeman
 - r. University Compensation and Benefits Committee | Wes Enterline / Jill Gerber
 - s. University Technology Committee | Karen Brueggeman

 7. Subcommittee Reports
 - a. Bylaws | Wes Enterline
 - b. Elections | TBD
 - a. Nominations are due April 19
 - i. Week to accept/decline and provide blurb
 - ii. Another week to vote
 - iii. Everyone comes to June meeting (current and new members)
 1. July 1; official start for new members
 - c. Employee Recognition | Karen
 - d. Grant/Fundraising | Tamela Rocke
 - e. Programming/Outreach | Karen
 - a. Collab w/ HR Admin Professionals Day (June 5-6)
 - b. Website – Kevin made changes to new version – still not live

 8. Other Business:
 - Adjourned (11:07 am)
 - i. Motion: Wes Enterline
 - ii. Second: Russel Schmidt

 9. Next Meeting
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- **Date:** May 2, 2024
- **Time:** 9 am – 11 am
- **Location:** UC 261