



**UNIVERSITY STAFF COUNCIL (USC) | MEETING AGENDA**  
**THURSDAY, MAY 4, 2023 | 9:00 A.M.**  
**WEBEX | UH 222**

**MISSION STATEMENT**

The mission of the University of Wisconsin-Whitewater University Staff Council (USC) is to promote a positive environment for all university staff employees and encourage active participation in the University decision-making process. The USC is dedicated to promoting professional development and ongoing educational opportunities as well as serving as a channel of respectful communication among all university staff employees, and between university staff employees and the broader University community. The USC serves in an advisory role to the Chancellor and University administration. The USC represents all university staff permanent, temporary, and project appointment employees of the University.

**MEETING AGENDA**

**Attendance:**

Executive Board

- Julia Rowehl
- Pedro Aranda

Council Members

- Tanja Anderson
- Karen Brueggeman
- Jenny Clauer
- Wesley Enterline
- Jill Gerber
- Katrisa Hilliard
- Ramon Rocha

**Additional Attendees:**

Faculty Senate Representative

- Kim Nath

Academic Staff Assembly Representative

- Christine Hoover

Guest(s):

**Quorum Present: Yes**

1. Approval of **Thursday, April 6, 2023** USC Council meeting minutes
  - Motioned: **Karen**
  - Seconded: **Tanja**
  - **6 aye; 0 nay**
  
2. Chair Report | **Julia Rowehl**
  - **Shared Governance**
    - i. **Resolution on Shared Governance Statement (Language Change)**
      1. **Faculty Senate to update at their 5/9/2023 meeting**
  
3. Treasurer Report | **Julia Rowehl**
  - **General 102 Account: \$1195.72**
  - **Foundations Account: \$657.69**
    - i. **To Deposit Checks from Second Salem & Recognition Retirement Dinner RSVP**
      1. **Julie Ridgeman – her 1<sup>st</sup> Chair attending dinner**

- ii. Fundraiser – Consider Qdoba in Fall (mid October)
    - 1. Culvers in Spring
  
  - 4. Updates from other Governance Groups:
    - a. Faculty Senate | Kim Nath
      - Final meeting for academic year on May 9 Senate Meeting
      - 1. Elections
    - b. Academic Staff Assembly | Christine Hoover
    - c. Whitewater Student Government | Julia Rowehl
  
  - 5. Campus Committees (*upload committee updates a minimum of 24 hours prior to meeting to correct date folder at T:\University Staff Council\USC Council Meeting Information*):
    - a. Audit, Review, Compliance and Ethics (ARCE) | Jacqui Palcic
    - b. Chancellor's Committee on Veteran and Service-Member Issues | Julia Rowehl
      - a. On T:drive
      - b. EDI – Artanya Wesley will be in charge
        - i. Moving to McCutchen
    - c. Community Engagement Center (CEC) Advisory Board | Julia Rowehl
      - a. No longer meeting
    - d. Essential Learning and Assessment Review Committee (ELARC) | Jill Gerber
    - e. Inclusive Excellence | Julia Rowehl
    - f. JED Team (Mental Health) | Julia Rowehl
    - g. Landscape and Planning | Wes Enterline
    - h. Parking Committee | Jill Gerber & Wes Enterline
      - a. Parking structure not feasible
      - b. LPR coming over the Summer for next year (moving away from hanging parking pass)
      - c. Work to be done in Lots 19, 11, 21
      - d. Schwagger road ½ torn
        - i. Warhawk Drive in 2024
    - i. Rec. Sports Advisory Committee | Jill Gerber
    - j. Strategic Planning & Budget Committee (SPBC) | Jacqui Palcic / Julia Rowehl
    - k. Strategic Planning Process Team | Jacqui Palcic
    - l. Student Success Committee | TBD
    - m. Sustainability Committee | TBD
    - n. Title IX Advisory Committee | Karen Brueggeman
      - a. On T:drive
    - o. Titling Committee | Jacqui Palcic, Karen Brueggeman
    - p. University Center Board | Jenny Clauer
    - q. University Program Array Review Committee (UPARC) | TBD
    - r. University Technology Committee | Karen Brueggeman
      - a. Microsoft 365 is coming
      - b. DUO to be required for all students
      - c. Octa may be coming
    - s. UWW at Rock County Admin Council | Tanja Anderson
      - a. Potential of full time Officer
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- b. Signage being updated to match WINS
  - c. Bid for outside Digital sign
  - d. Events
    - i. Collegium 4/14
    - ii. Earth Day Event 4/27
    - iii. Engineering 5/1
    - iv. Cinco de Mayo 5/5
    - v. Retreat 5/19
  - t. UWW at Rock County Steering Committee | Tanja Anderson
  - u. UWW at Rock County Safety and Facilities Committee | Tanja Anderson
6. Subcommittee Reports
- a. By-laws
  - b. Elections
    - a. Closed nominations
    - b. Acceptance sent out
    - c. Friday before Memorial Day
  - c. Employee Recognition
  - d. Grant/Fundraising
    - a. Qdoba in Fall
  - e. Programming/Outreach
7. Other Business:
- HR
    - i. Evals due in June
    - ii. July 2; students can upload their own W2 and Direct Deposit
  - Academic Staff Pay plan structure
    - i. Follow example to implement for University Staff
8. Next Meeting
- **Date: June 1, 2023**      **Time: 9 am – 11 am**
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