



UNIVERSITY STAFF COUNCIL (USC) | MEETING MINUTES
THURSDAY, JUNE 1, 2023 | 9:00 A.M.
WEBEX | UH 222

MISSION STATEMENT

The mission of the University of Wisconsin-Whitewater University Staff Council (USC) is to promote a positive environment for all university staff employees and encourage active participation in the University decision-making process. The USC is dedicated to promoting professional development and ongoing educational opportunities as well as serving as a channel of respectful communication among all university staff employees, and between university staff employees and the broader University community. The USC serves in an advisory role to the Chancellor and University administration. The USC represents all university staff permanent, temporary, and project appointment employees of the University.

MEETING MINUTES

Attendance:

Executive Board

- Julia Rowehl
- Pedro Aranda

Council Members

- Tanja Anderson
- Karen Brueggeman
- Jenny Clauer
- Wesley Enterline
- Jill Gerber
- Katrisa Hilliard
- Ramon Rocha

Additional Attendees:

Faculty Senate Representative

- Kim Nath

Academic Staff Assembly Representative

- Christine Hoover

Guest(s): Kat Bastien (absent); Tamela Rocke; Elizabeth Lamb

Quorum Present: Yes

1. Approval of **Thursday, May 4, 2023** USC Council meeting minutes
 - Motioned: **Wes Enterline**
 - Seconded: **Tanja Anderson**
 - **With one Correction**
 - i. **7 Aye; 0 Nay**
2. Chair Report | Julia Rowehl
 - **USC Elections**
 - **Chancellor's Committee on Inclusive Excellence**
 - i. **Meeting every week in the Summer**
 1. **Testing campus climate**
 2. **HERI (Diverse Learning Environment Survey)**
 3. **Ready to do something for Staff in Fall 2023**
 - a. **Share prototype when available**

- FP&M just barely above water in terms of pay (some adjustments made) (base pay adjustment)
 - i. Follow-up on how many
 - ii. Start reviewing for pay adjustment as of June 5
 - Possibility for changing evals for Employee Evaluations to what is more appropriate
3. Treasurer Report | Julia Rowehl
- General 102 Account: \$1003
 - Foundations Account: \$901.69 (deposited revenue from Employee Excellence Retirement Dinner)
 - Discussed possible use of funds by end of year
 - i. Swag
 - Magnetic Clip
 - Pizza cutter
4. Updates from other Governance Groups:
- a. Faculty Senate | Kim Nath
 - b. Academic Staff Assembly | Christine Hoover
 - c. Whitewater Student Government | Julia Rowehl
5. Campus Committees (*upload committee updates a minimum of 24 hours prior to meeting to correct date folder at [T:University Staff Council\USC Council Meeting Information](#)*):
- a. Audit, Review, Compliance and Ethics (ARCE) | Wes Enterline
 - b. Chancellor's Committee on Veteran and Service-Member Issues | Julia Rowehl
 - c. Community Engagement Center (CEC) Advisory Board | Julia Rowehl
 - d. Essential Learning and Assessment Review Committee (ELARC) | Wes Enterline
 - e. Inclusive Excellence | Julia Rowehl
 - f. JED Team (Mental Health) | Julia Rowehl
 - g. Landscape and Planning | Wes Enterline
 - h. Parking Committee | Jill Gerber
 - i. Rec. Sports Advisory Committee | Jill Gerber
 - j. Strategic Planning & Budget Committee (SPBC) | Jacqui Palcic / Julia Rowehl
 - k. Strategic Planning Process Team | Jacqui Palcic
 - l. Student Success Committee | TBD
 - m. Sustainability Committee | TBD
 - n. Title IX Advisory Committee | Karen Brueggeman
 - o. Titling Committee | Jacqui Palcic, Karen Brueggeman
 - p. University Center Board | Jenny Clauer
 - q. University Program Array Review Committee (UPARC) | Faculty / Upper admin only
 - r. University Technology Committee | Karen Brueggeman
 - a. On T:drive
 - b. Sara Deschner stepping up to replace Elena Pokot
 - s. UWW at Rock County Admin Council | Tanja Anderson
 - t. UWW at Rock County Steering Committee | Tanja Anderson
 - u. UWW at Rock County Safety and Facilities Committee | Tanja Anderson
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6. Subcommittee Reports

- a. By-laws
- b. Elections
 - i. Kat Bastien – Academic Affairs
 - ii. Tamela Rocke – At-Large
 - iii. Elizabeth Lamb – Administrative Affairs
 - iv. Tanja Anderson – Rock County
 - v. Karen Brueggeman – Student Affairs
- b. Motion: Wes Enterline
- c. Second: Julia
 - i. 7 Aye; 0 Nay
- c. Employee Recognition
 - a. Reflected on event
 - i. Went well
 - ii. Waiting for billing statement
- d. Grant/Fundraising
 - a. \$250 check from Second Salem fundraiser in March
 - b. For Qdoba for Fall; book at least 180 days in advance at Whitewater (then select nearby;,, Janesville, Delavan etc.)
 - i. Thursday or Friday in October?
- e. Programming/Outreach

7. Other Business:

8. Next Meeting

- **Date: July 13, 2023** **Time: 9 am – 11 am**
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