

2026 Hawk Squad

Position Description



First Year Experience: Transition • Connection • Integration • Development

Hawk Squad Leaders play a vital role in orienting new students and families to UW-Whitewater.

First Year Experience (FYE)

Hawk Squad Responsibilities:

- Facilitate a small group presentation to new students during the Warhawks SOAR (Student Orientation, Advising, and Registration) programs.
- Assist with the implementation of Warhawks SOAR (Student Orientation, Advising & Registration) programs, Warhawk Welcome, Family Fest, and other FYE programs throughout summer and academic year.
- Represent UW-Whitewater and FYE in a professional manner and with a positive attitude.
- Work collaboratively and respectfully with all university personnel at FYE programs (i.e. faculty, staff, administration, etc.).
- Adhere to all campus policies and state/federal laws. Failure to abide by University policies and/or state law may be cause for removal from the position.
- Serve as a role model and a campus resource to new students and families during all FYE programs.
- Attend all Hawk Squad meetings and training sessions: weekly meetings in spring semester, 2 weeks of training in May, one day of training in August, and occasional meetings in fall semester.
- Complete required paperwork by the given deadlines (evaluations, etc.).
- Assist with transporting supplies and equipment during FYE programs (i.e. carrying and setting up table banners, tables, chairs, giveaways, road painting supplies, etc.).
- Perform other duties as assigned by the Manager of Orientation Programs, Graduate Assistant for Orientation Programs, FYE Summer Intern, or other staff members from the First Year Experience Office.

Qualifications:

- Full-time student in good academic standing and preferred cumulative GPA of 2.5 or higher.
- Must be in good University conduct standing.
- Desire to help new students and families transition to UW-Whitewater.
- Ability to serve as a positive role model and to be approachable.
- Serve as an inclusive leader: one who is welcoming and affirming of all students and families.
- Demonstrate leadership abilities including involvement in extra-curricular activities.
- Ability to balance academics with other responsibilities, involvement, and personal life.
- Possess strong communication skills, detail oriented, is self-motivated, and can adapt to unexpected changes during events.
- Ability to work independently and in a team setting.

2026 Hawk Squad Position Description Continued

2026 Required Dates:

Hawk Squad Leaders are required to attend the following trainings, meetings and programs.

- Spring 2026 semester weekly meetings (Fridays from 1:00pm-3:00pm, University Center):
 - January 30
 - February 6, 13, 20, 27
 - March 6, 13, 20, 27
 - April 3, 10 (SOAR), 17, 24
 - May 1 (SOAR)
- Hawk Squad Training (9:00am-4:00pm each day):
 - May 18-22
- SOAR Programs (7:00am-4:30am):
 - April 10, 2026 (Friday): Transfer & Change of Campus (Observing)
 - May 1, 2026 (Friday): Transfer & Change of Campus (Observing)
 - May 28, 2026 (Thursday): Freshmen
 - June 3, 2026 (Wednesday): Freshmen
 - June 8, 2026 (Monday): Freshmen
 - June 10, 2026 (Wednesday): Freshmen
 - June 12, 2026 (Friday): Freshmen
 - June 16, 2026 (Tuesday): Freshmen
 - June 18, 2026 (Thursday): Freshmen
 - June 23, 2026 (Tuesday): Transfer & Change of Campus
 - June 25, 2026 (Thursday): Freshmen
 - July 27, 2026 (Wednesday): Transfer & Change of Campus
 - July 29, 2026 (Wednesday): Freshmen
 - August 21, 2026 (Friday): Last Call- Freshmen, Transfers, & Change of Campus
 - December 4, 2026 (Friday): Freshmen, Transfers, & Change of Campus
 - January 15, 2027 (Friday): Last Call- Freshmen, Transfers, & Change of Campus
 - April and Early May 2027: Dates TBD
- Warhawk Preview Days (7:15am-1:00pm):
 - 3-4 dates in the summer (*final dates to be determined*)
- Warhawk Welcome Training (9:00am-4:00pm):
 - TBD
- Warhawk Welcome (all day):
 - TBD
- Fall meetings:
 - Approximately once a month for one hour (*final dates/times to be determined*)
- Family Fest: TBD (typically early/mid-October 2026)

Schedule subject to change.

Compensation:

- \$12 per hour with an opportunity to earn about \$3,500 throughout the entire year in the position.
- Optional campus housing available during the summer.
 - First Year Experience will cover the cost of your summer housing. Because this housing is provided in support of your full-year commitment to the Hawk Squad, early departure from the position without prior communication or extenuating circumstances (e.g., graduation, academic program changes) **may** require reimbursement for housing costs.

Selection Process:

1. Complete the online application by Friday, October 24, at 12:00pm (Noon):
<https://forms.microsoft.com/r/ijVPumns9G>
 2. Those who meet position qualifications will be offered an individual interview.
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Questions? Please contact:

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