**2025 Rock Orientation Leader Position Description**

*First Year Experience: Transition • Connection • Integration • Development*

Every fall over 50 students chose to live at the UW-Whitewater main campus and attend classes at the UW-Whitewater Rock County campus. These students will attend a three-day bridge program from Tuesday, August 26th through Saturday, August 30th, 2025 to orient them to the Rock Campus. Beginning on the afternoon of Saturday, August 30th , they will check in for Warhawk Welcome, where students will become familiar with the UW-Whitewater main campus.

In the Fall, all new UW-Whitewater at Rock County students will be living on the 3rd floor of Wells West.

Rock Orientation Leaders assist new Rock students with the transition to UW-Whitewater by serving as a role model and guiding students through Warhawk Welcome and their first few weeks on campus.

*Benefits & Outcomes*

As a Rock Orientation Leader you will practice your leadership skills, professional communication, group facilitation skills, and have the opportunity to work with a diverse population of students and staff. Gain valuable work experience for any major.

Rock Orientation Leaders make $10/hour with the ability to earn additional funds by assisting with residence hall programming.

*Responsibilities:*

* Serve as a role model and resource to new students.
* Assist with the orientation check-in process.
* Lead a group of Rock County students through fall orientation, Warhawk Welcome.
* Complete all Mentor Program training sessions throughout Summer and August.
* Represent UW-Whitewater and the Office of the First Year Experience in a professional manner and with a positive attitude.
* Adhere to all campus policies and state/federal laws. Failure to abide by University policies and/or state law may be cause for removal from the position. (Conduct checks will be done through the Dean of Students Office and University Housing to ensure you are in good standing, and that you are not on probation for university or residence hall violations.)
* Perform other duties as assigned by the Graduate Assistant for Mentor Programs, the Mentor Program Manager, or other staff members from the Office of the First Year Experience.

*Qualifications:*

* Full-time student in good University conduct standing, academic standing, and cumulative Whitewater GPA of 2.5 or higher. (Grade checks will be completed each semester)
* Have been a UW-Whitewater student for at least one semester.
* Desire to help new students transition to UW-Whitewater.
* Ability to serve as a positive role model and to be approachable.
* Demonstrated leadership abilities including involvement in extra-curricular activities.
* Ability to balance academics with other responsibilities, involvement, and personal life.
* Possess strong communication skills, pay attention to detail, and is self-motivated.
* Serve as an inclusive leader: one who is welcoming and affirming of all students.

**2025 Rock Orientation Leader Position Description Continued**

*2025 Required Dates:*

Rock Orientation Leaders are required to attend the following trainings and meetings.

* TBD: Mentor Program Pre-Fall Online Training
* August 27, all day, first day of mentor program fall training, specific hours TBD
* August 28-29, 4-5 hours per day between 8:00am-5:00pm, specific hours TBD as schedule is finalized: Mentor Program Fall Training
* August 31 and September 1, all day and evening: Warhawk Welcome
* September 2-8: Plan & facilitate 1 activity to help the Rock County students make connections to peers, the campus, and resources. Programs should be done in the first week of the semester.
* Total hours completed is around 40 hours

*Selection Process:*

Those interested in the Rock Orientation Leader position can anticipate the following selection process:

1. Complete the online Team Transfer application via the FYE website starting January 10, 2025: <https://www.uww.edu/fye/transfer/team-transfer>
	* Applications due by ***Monday, February 10, 2025 by 4:30pm.***
2. Have one UW-Whitewater professional reference – name & email. Your reference must be a part of the UW-Whitewater community. This can include a faculty member, professional staff member, a current supervisor for an on-campus position, your Resident Assistant or other hall staff, your Peer Mentor, someone you work with in a student organization, an advisor, etc.
3. Those who meet requirements of the position will be invited to an individual interview.
4. Offers made via email by Friday, March 21, 2025.
5. Offers must be accepted by Friday April 4, 2025.

*Questions? Please contact:*

Brittany Franson

Mentor Program Manager

Office of the First Year Experience

University Center Room 245

fransonb@uww.edu, 262.472.1938